Fact Sheet/Annex to Inter-institutional Agreements

Key Action 131/171

Information about the higher education institution

Name of the institution	Erasmus code and ECHE	Contact details	Websites
Heidelberg University	D HEIDELB01 101012475 - HEIECHE	**Institutional ERASMUS Coordinator:** Mrs. Alexandra Braye Seminarstr. 2, D – 69117 Heidelberg e-mail: erasmus-koordinierung@zuv.uni-heidelberg.de Tel.: +49 6221 54-12731 **Agreement Coordinator:** Mrs. Sonja Lademacher e-mail: erasmus-agreements@zuv.uni-heidelberg.de **First Contact for Incoming Students:** e-mail: Incoming-erasmus@zuv.uni-heidelberg.de **Departmental Coordinators:** Downloadable list at https://www.uni-heidelberg.de/en/international-affairs/erasmus	**General**: www.uni-heidelberg.de **Erasmus Homepage :** https://www.uni-heidelberg.de/en/international-affairs/erasmus **Course catalogue:** https://heico.uni-heidelberg.de/heiCO/ee/ui/ca2/app/desktop/#/slc.tm.cp/student/courses?$ctx=lang=en&$skip=0&objTermId=187&orgI%20d=1 **Faculties:** https://www.uni-heidelberg.de/en/institutions/faculties

Recommended language skills

Name of the institution	Language of instruction 1	Language of instruction 2	Recommended level	
			Student Mobility [*Minimum recommended level in at least one of the languages: B1*]	Staff Mobility [*Minimum recommended level in at least one of the languages for teaching: B2*]
Heidelberg University	German	English	Generally: German B1 (for courses taught in German), English B2 (for courses taught in English). Please note that some departments might have differing language prerequisites. Please refer to the departmental coordinators directly for further information.	B2 English

Outreach and Selection of participants: calendar, application procedure

Applications/information on nominated students must reach the receiving institution by:

Name of the institution	Term duration	Deadline
Heidelberg University	Winter Term: from 1.10. to 31.03.* Spring Term: from 1.4. to 30.09.* Lecture period: https://www.uni-heidelberg.de/en/study/management-of-studies/key-dates-deadlines/further-semester-dates	Nomination: 15.05.; Application: 15.06. Nomination: 15.11.; Application: 15.12.

The receiving institution will send its decision within 5 weeks.

Application procedure		
Name of the institution	Contact details (email, phone)	Website for information
Heidelberg University	incoming-erasmus@zuv.uni-heidelberg.de	https://www.uni-heidelberg.de/en/international-affairs/erasmus/incoming

*Semester dates may vary in the faculties of medicine. Please contact the departmental coordinators.

Preparation and support

Name of the institution	Preparatory & Support Measures	Contact details	Website for information & arrangements
Heidelberg University	Accommodation	erasmusrooms@zuv.uni-heidelberg.de	https://www.uni-heidelberg.de/international/erasmus/accommodation/
	Language Support	incoming-erasmus@zuv.uni-heidelberg.de	https://www.uni-heidelberg.de/en/international-affairs/erasmus/incoming/language-skills
	Visa	incoming-erasmus@zuv.uni-heidelberg.de	https://www.uni-heidelberg.de/en/international-affairs/erasmus/incoming/registration-and-living
	Insurance	incoming-erasmus@zuv.uni-heidelberg.de	https://www.uni-heidelberg.de/en/international-affairs/erasmus/incoming/insurance-and-financial-matters
	Inclusion of participants with fewer opportunities	incoming-erasmus@zuv.uni-heidelberg.de	https://www.uni-heidelberg.de//courses/contact/handicap/englindex.html
	Mentoring	incoming-erasmus@zuv.uni-heidelberg.de	https://www.uni-heidelberg.de/en/study/advisory-services/advisory-service-for-current-and-prospective-international-students
	Alumni information	alumni@zuv.uni-heidelberg.de service@alumni.uni-heidelberg.de	https://www.alumni.uni-heidelberg.de/en/index.html

Course Types and Grading system at Heidelberg University

Vorlesung	*Lecture*
Übung	*Exercise*
Proseminar	*Basic seminar*
Hauptseminar	*Advanced seminar*
Oberseminar	*Advanced seminar for degree candidates*
Tutorium	*Tutorial*
Praktikum	*Practical*
Repetitorium	*Examination review course*

COURSE REQUIREMENTS

Klausur	*Written examination*
Abschlussklausur	*Final examination*
Mündliche Prüfung	*Oral examination*
Referat	*Seminar paper / presentation*
Hausarbeit	*Term paper*
Protokoll	*Taking of minutes*

GRADING SYSTEM

1	= sehr gut *very good (best possible grade, an excellent achievement)*
2	= gut *good (well above average)*
3	= befriedigend *satisfactory (average, meets all requirements)*
4	= ausreichend *sufficient, passed*
5	= nicht ausreichend *deficient (fail)*
unbenoteter Schein	= *pass (P)*
Teilnahmeschein	= *certificate of attendance (CA)*

Please note that this grading system may slightly differ in the departments.

Termination of agreements

Modification or termination of inter-institutional agreements can be amended annually. However, in the event of unilateral termination, a notice of at least one academic year should be given (cancellation by 1st Sept. 202X for the academic year 202X+1/2).