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International Relations Office

Info session for newly admitted students in the German language courses, summer term 2025

Monday, 14 April, 10.00 a.m. – 11.00 a.m.



Download presentation



Andrea Kumler – International Relations Office



Topics

- **Information on German language course**
- **Requirements for studying**
- **Health insurance**
- **Housing**
- **Residence registration**
- **Visa / residence permit**
- **Enrolment at Heidelberg University**



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German language course

Lecture start:

Tuesday, 15 April 2025, 9 a.m., Max-Weber Haus
Ziegelhäuser Landstraße 17, 69120 Heidelberg

Regular attendance is mandatory!

<https://www.isz.uni-heidelberg.de/de/ksk>





Requirements for studying

- **German language proficiency:** DSH-2 sufficient for most study programs, but also many exceptions: <https://www.uni-heidelberg.de/en/study/international-studies/language-requirements-for-international-students>
- **Higher education entrance qualification:**
Please check if recognized as comparable to German Abitur:
<https://www.kmk.org/zab/central-office-for-foreign-education.html> or
<https://www.daad.de/en/study-and-research-in-germany/plan-your-studies/admission-database/>

Yes: direct application to the study program possible

Information on the application for a study program:

<https://www.uni-heidelberg.de/en/study/application-enrolment/starting-the-first-academic-semester-of-your-degree-programme>

No: application for Studienkolleg possible (next page)





Application for preparatory course

Studienkolleg

When a foreign school-leaving certificate is considered as only partly comparable with the German university entrance qualification: application for Studienkolleg

Information on the application for Studienkolleg: <https://www.uni-heidelberg.de/en/study/application-enrolment/requirements-for-enrolment/studienkolleg-and-feststellungsprufung>

Application deadline: 1 May – 30 June for the winter term
 1 November – 15 December for the summer term

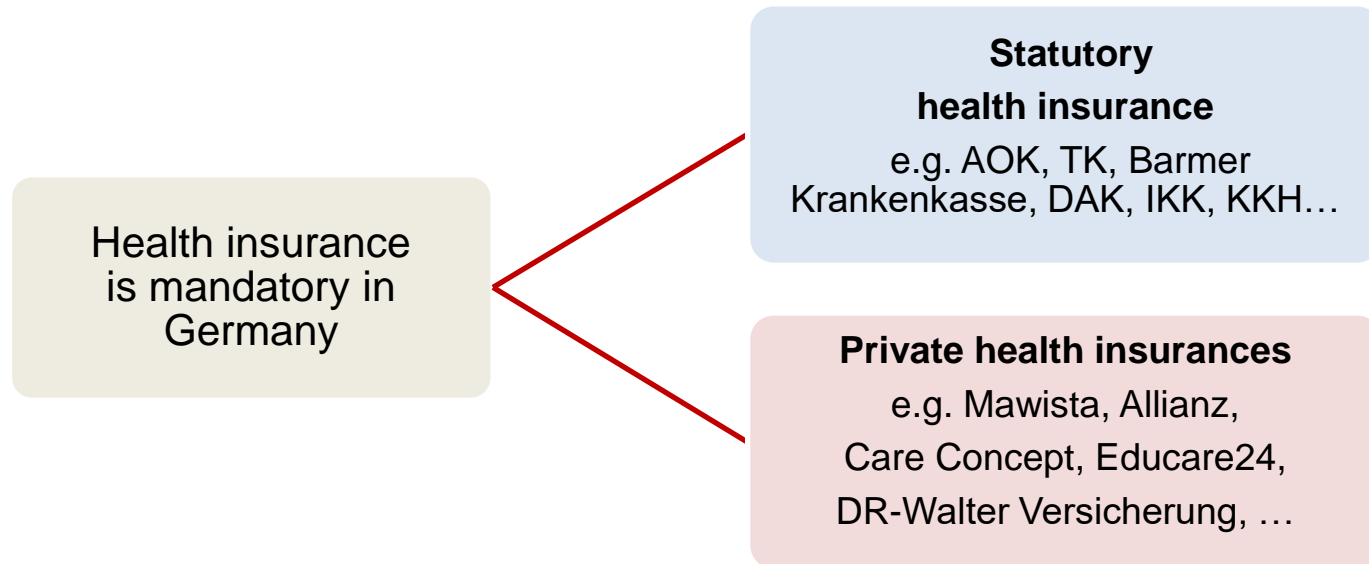
Required language level: B2

Information on core courses: <https://www.isz.uni-heidelberg.de/en/studienkolleg>



Health insurance

Krankenversicherung





Health insurance for students in the German language courses

This group is not eligible for statutory student health insurance – **private health insurance required**



Change to statutory health insurance required upon start of a study programme!

Housing



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Tips available from the accomodation service:

WOHNRAUMVERMITTLUNG

Serviceportal for international students

Seminarstraße 2, Room 33

69117 Heidelberg

Tel.: +49 6221 5412759

E-Mail: aaazimmer@zuv.uni-heidelberg.de



<https://backend.uni-heidelberg.de/en/documents/checklist-accommodation/download>

Residence registration / Wohnsitzanmeldung



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Residence registration ≠ Residence permit
Wohnsitzanmeldung ≠ Aufenthaltserlaubnis

Where? Bürgeramt/Einwohnermeldeamt (Rathaus)

At the local city/town hall

Who?

Residence registration is **mandatory for everyone!**

When?

Within two weeks of you moving (in)



Required documents:

- Passport
- Wohnungsgeberbestätigung = Form signed by your landlord/landlady
- Rental agreement (only necessary if you do not have the form mentioned before)

Visa / Residence permit

General information



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(Entry) visa ≠ residence permit!
(Einreise-) Visum ≠ Aufenthaltserlaubnis

Only non-EU/EEA nationals need a residence permit for Germany

→ EU/EEA nationals only need a valid identification
card or passport



Residence permit for study purposes

Aufenthaltserlaubnis zu Studienzwecken



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Students from outside the EU/EEA usually need:

Passport + visa **or**

Passport + residence permit + supplementary sheet (=Zusatzblatt)



or



Residence permit for study purposes

Aufenthaltserlaubnis zu Studienzwecken



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You must apply in due time and form!

When?

- Students who entered with an entry visa from the German embassy: **eight weeks before the visa expires**
- Students who entered without a visa: **within three months of entry**

Where?

Foreigners' Registration Office depending on your place of residence
= **Ausländerbehörde**



Residence permit for study purposes

Aufenthaltserlaubnis zu Studienzwecken

Required documents

- Application form (online)
- Letter of admission or certificate of enrolment
- Current health insurance certificate
- Biometric passport photograph
- Passport with visa / entry stamp
- Proof of funding (€992 per month)
- Residence registration
- Fee: €100

<https://www.heidelberg.de/hd/-/Verfahrensbeschreibung/aufenthaltserlaubnis-fuer-studierende-aus-staaten-ausserhalb-euwr-beantragen/vbid580>

Residence permit for study purposes

Aufenthaltserlaubnis zu Studienzwecken



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Application or extension for residence permit at the Foreigners Registration Office is **only possible after registration of residence.**

List of foreigners' registration offices and detailed information on the application:

<https://backend.uni-heidelberg.de/en/documents/visa-en/download>





Enrolment at Heidelberg University

Immatrikulation an der Universität Heidelberg

Students in the German language courses

- You will receive an **e-mail from the student administration on registration and enrolment in the student database heiCO:**
<https://heico.uni-heidelberg.de> – please do not register before!
- Enrolment will be possible as of today, Monday, 14 April
- **Documents required**
 - Signed application for enrolment (online)
 - Passport photograph
 - Copy of your ID card
 - Copy of your university entrance qualification
 - Letter of acceptance from Max-Weber Haus
- Enrolment online only – do not send any documents by mail.



Enrolment at Heidelberg University

Immatrikulation an der Universität Heidelberg

- **Enrolment deadline:** Wednesday, **30 April 2025** – **mandatory for everyone!**
- **Pay semester fee of 161,10 €** – **mandatory for everyone!**
<https://www.uni-heidelberg.de/en/study/management-of-studies/semester-fees/bank-details-of-heidelberg-university>
- **Collect student ID card:** After having uploaded the documents you'll receive a notification in heiCO and by e-mail.
- **Where? Service counter** in the entrance area of the service portal, Seminarstraße 2, ground floor - bring your ID card with you.



Enrolment at Heidelberg University

Immatrikulation an der Universität Heidelberg

Questions related to **enrolment** exclusively to:
zeugnisbewertung@uni-heidelberg.de

- Walk-in consultation hours
for questions on enrolment:

When?

- Monday – Friday 10 a.m. – 12 noon and
- Tuesday and Thursday from 2 p.m to 4 p.m.

Where? Serviceportal, Seminarstraße 2, room 35, ground floor

Advisory Service for international students



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Consultation hours:

<https://www.uni-heidelberg.de/en/study/advisory-services/advisory-service-and-support-services-for-current-and-prospective-international-students>

Advisory Service for international students



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Which **services** do we offer **for international students**?



Many thanks for your time and your attention!