



MANUAL EVASYS+

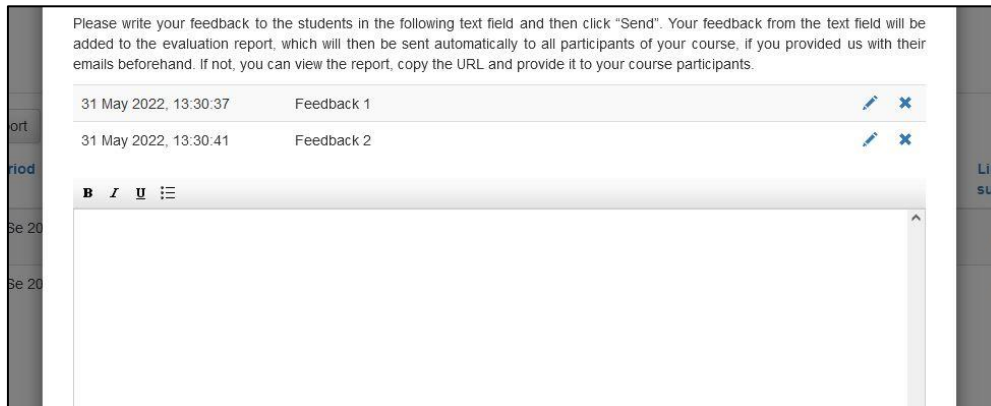
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CONTACT

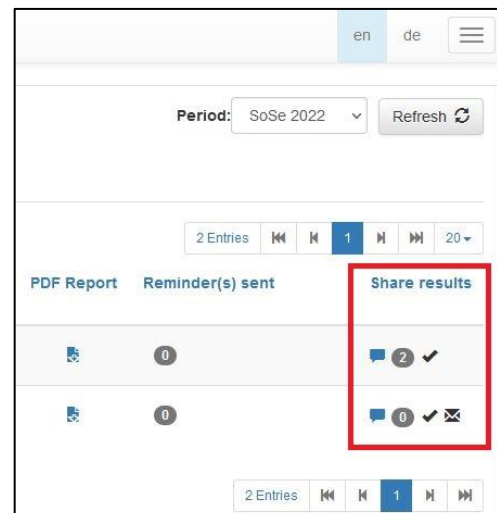
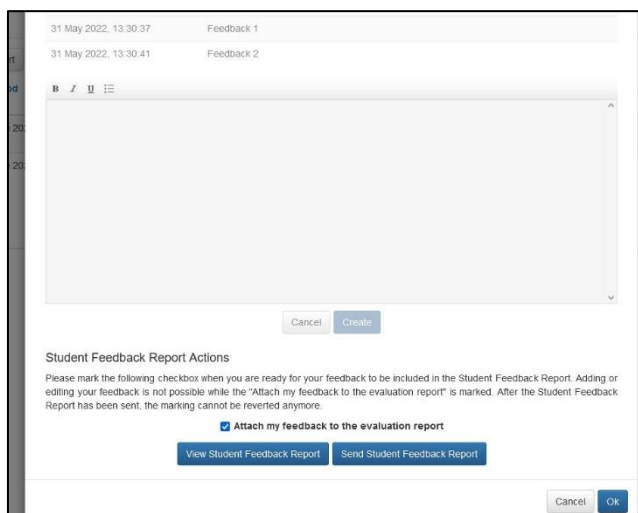
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If you want to edit an already saved feedback again, you can click on the pencil symbol. If you want to delete feedback that has already been created, you can use the cross symbol.



When you have finished creating your feedback, please click on the box "Attach my feedback to the evaluation report" at the bottom. Only now it is possible to view the evaluation report including your feedback (press "View Student Feedback Report").

- In the case of **codeword-based** surveys, you can copy the URL of the displayed report and share it with your students.
- In the case of **TAN-based surveys**, you can send this amended evaluation report to your students (press "Send Student Feedback Report"). In the initial overview in the column "Share results", you can then also see how many responses you have written, whether they have been attached, and whether they have already been sent.



Please note: Once the evaluation report with your feedback has been sent, the feedback can no longer be changed.