

## **By-Laws of the Medical Overall Faculty of Heidelberg University**

The Senate of Heidelberg University passed the following by-laws for the medical overall faculty of Heidelberg University in accordance with § 15 (6) in conjunction with § 19 (1), sentence 2, nos. 7 and 10 LHG, and § 19 of the university's constitution in its meeting on 26/09/2023.

### **§ 1 Definition and purpose of the overall faculty**

- (1) The medical overall faculty of Heidelberg University is a joint commission of Heidelberg University in accordance with § 15 (6) LHG in conjunction with § 19 of the constitution of Heidelberg University. It is formed by the Medical Faculty Heidelberg and the Medical Faculty Mannheim of Heidelberg University.
- (2) Establishment of the medical overall faculty serves the purpose of preparing the merger of the two medical faculties into one medical faculty of Heidelberg University.
- (3) Specific steps towards the merger of the two faculties will be taken after the contractual specification of the network between the Heidelberg University Hospital and the University Hospital Mannheim GmbH, which is also being prepared in parallel.

### **§ 2 Tasks and duration of the overall faculty**

- (1) The overall faculty of medicine has the task of drawing up joint structural and development planning coordinated between the two faculties and preparing the further steps for the merger of the two faculties into one medical faculty of Heidelberg University.
- (2) The overall faculty of medicine shall consider the establishment resolution of the university's senate of 13/06/2023 in its coordination. The senate expects the following as a result of this:
  1. for the foreseeable future
    - preservation of the number of medical study places at the Heidelberg and Mannheim sites,
    - continuation of the independent degree programmes in human medicine at both sites,
    - use of the allocation amount for the future joint medical faculty in at least the previous amount at each of the Heidelberg and Mannheim sites even after the merger of the faculties,
  2. implementation of the planned or already financed building projects of the medical faculties at the Heidelberg and Mannheim sites.

- (3) The overall faculty of medicine as a whole shall perform its tasks in two phases:
  1. In the first phase, which shall commence upon its establishment by the senate of Heidelberg University, the tasks of the overall faculty shall be:
    - a. preparation of joint structural and development planning for the future joint faculty
    - b. development of content specifications for both sites, including the degree programmes, funds, and basic financing, as well as the buildings, and
    - c. preparation of the second phase of the overall faculty.
  2. In the second phase, which shall commence upon conclusion of the agreements on the network of the Heidelberg and Mannheim university hospitals, the tasks of the overall faculty shall be:
    - a. monitoring and steering of the implementation of the merger to form a medical faculty at Heidelberg University,
    - b. preliminary clarification of the pending governance issues with regard to the internal governance of the future merged medical faculty and with regard to its participation in the boards and bodies of the University Hospital network and Heidelberg University
    - c. coordination of necessary adjustments to the legal framework with the state of Baden-Württemberg,
    - d. clarification of further important questions regarding the future joint medical faculty at Heidelberg University.
  3. The Senate expects that the tasks in the second phase of the overall faculty will be completed as quickly as possible, i.e., if possible within 12 to 18 months of conclusion of the agreements on the network of Heidelberg and Mannheim University Hospitals, based on the agreement in the Rectorate of 26/04/2023.
- (4) The overall faculty of medicine shall end either
  1. upon formal establishment of the medical faculty at Heidelberg University, or
  2. if it is officially determined that a network between the Heidelberg and Mannheim University Hospitals has finally failed, or
  3. at the end of a period of four years on 30/09/2027, provided that the Senate does not stipulate an extension beforehand.
- (5) The medical overall faculty shall prepare and adopt joint draft resolutions, which shall then be adopted by both the Faculty Council of the Heidelberg Medical Faculty and the Faculty Council of the Mannheim Medical Faculty of Heidelberg

University. If a draft resolution of the overall faculty is not passed in one of the faculty councils, it will be returned to the overall faculty for reconsideration. If no agreement can be reached even then, the matter will be brought to the Rector's attention in order to work out a compromise proposal with the two deans of the member faculties. Consent of both dean's offices must also be obtained for resolutions in accordance with § 23 (3), sentence 6 and § 27 (4) LHG.

### **§ 3 Composition of the overall faculty of medicine**

- (1) The overall faculty of medicine shall be composed as follows:
  1. Members by virtue of office:
    - the deans of the two member faculties
    - one vice-dean from each of the two member faculties,
  2. 16 further members elected by the senate on the proposal of the faculty council of the respective member faculty, including:
    - 4 professors from each of the two member faculties
    - 1 academic staff member from each of the two member faculties
    - 2 student representatives from each of the two member faculties
    - 1 representative of the other staff members from each of the two member faculties
- (2) The terms of office of the elected members shall end after 4 years, with the exception of the student representatives, whose terms of office shall end after 1 year.
- (3) The senate shall appoint one of the deans of the member faculties as chairperson of the overall faculty upon the proposal of the overall faculty in accordance with § 19 (4) GO. The dean of the faculty that did not provide the chairperson shall be appointed vice chairperson. The chairperson shall be referred to as the 1<sup>st</sup> spokesperson, the deputy chairperson shall be referred to as the 2<sup>nd</sup> spokesperson of the overall faculty. The 1<sup>st</sup> and 2<sup>nd</sup> spokespersons shall coordinate the convening of meetings, the preparation of the agenda, and the drafting of resolutions. The 1<sup>st</sup> and 2<sup>nd</sup> spokespersons shall jointly represent the overall faculty of medicine. The first chairperson of the overall faculty of medicine shall be determined by § 19 (4), sentence 3 GO, so that the first chairperson (1<sup>st</sup> spokesperson) of the overall faculty of medicine will be the dean of the Medical Faculty Heidelberg.
- (4) The term of office of the chairperson (1<sup>st</sup> spokesperson) shall be four years. If the senate decides to extend the term of the overall faculty beyond a period of 4 years, an alternation of the chair between the member faculties shall be provided for the following term of office.

#### **§ 4 Meetings and passing of resolutions**

- (1) The deans of the respective member faculties have a veto right as budget officers in budgetary matters concerning the respective member faculties.
- (2) The overall faculty of medicine of Heidelberg University may appoint committees with equal numbers of members from the two member faculties in order to perform its tasks.

#### **§ 5 Entering into effect**

These by-laws shall enter into effect on the day following their publication in the Rector's Gazette. They shall cease to have effect at the end of the overall faculty in accordance with § 2 (4) or by resolution of the senate.

Heidelberg, 29 September 2023

Prof. Dr. Dr. h.c. Bernhard Eitel  
Rector