Information on Achievement Data Migration and Unavailability of heiCO from May 21st to May 31st, 2024

Dear students,

In the second half of May 2024, a comprehensive data migration will be carried out in heiCO. Therefore, **from May 21st to May 31st, 2024, heiCO will not be available**. We would like to inform you about the exact procedure during this period and provide you with an insight into the processes that will be carried out as part of the achievement data migration. An overview of the information provided below can be found [here](#).

1) Duration of Achievement Data Migration:

The planned duration of 11 days for the achievement data migration is primarily due to the extensive scope of the migration project. During this migration, the achievement data of a total of 74 departments and institutes, as well as the transfer of 400 examination regulations, will be accomplished within the heiCO system. This process involves over **1 million records** of more than 40,000 active and former students of Heidelberg University.

Quality assurance is of utmost importance during the achievement data migration. Therefore, various tests and data checks are required for each step of the migration process. If there are discrepancies in the data, the examination process needs to be restarted, which is why time buffers are necessary in each step.

2) Timeframe of Achievement Data Migration:

The determination of the timeframe for the achievement data migration took into account various requirements. The focus was on minimizing the disruption of university processes while ensuring internal and external staff capacities, including **weekend availabilities.**

3) Shutdown of the Entire Platform:

heiCO is an **integrative system** where various components such as courses, examination regulations, and achievement data are interdependent: If changes occur in the data during the achievement data migration, this could lead to inconsistencies and prevent a successful import of the achievement data. This would result in both delays in the migration overall and significant additional work for the departments. Therefore, we must ensure that no data on the heiCO platform is altered during the performance data migration. Also, importing achievement data "in the background" is not feasible for these reasons. To minimize the restrictions during day-to-day use, an alternative system will be available during the planned period (see section 4).

4) Availability of Systems Before and During Achievement Data Migration:

heiCO:

- ➢ **Until May 20th, 2024**, all essential functionalities in heiCO will be available as usual. This includes course management for all students, as well as examination registration and viewing grades for students whose data has already been migrated to heiCO. **Exception:** Changes of degree programs and majors can only be made **until May 8th**. Changes made after this date cannot be considered for migration, as otherwise the achievement data would not "end up" in the correct degree program in heiCO.
- ➢ From **May 21st to May 31st, heiCO will be unavailable**.
- ➢ **From June 1st**, heiCO will be accessible again as usual. Examination results will be displayed in heiCO from June 15th, depending on the department.

heiCO Alternative System

- ➢ To minimize the restrictions during day-to-day use, heiCO will provide an **alternative system** for read-only access during the achievement data migration period **starting May 21st, 2024**. All previously activated applications will remain available.
- ➢ Please note that the alternative system can only be accessed from the network of Heidelberg University, via the university's eduroam, or through VPN.

LSF

- ➢ LSF will remain available throughout the entire period. **From June 1st, 2024,** examination registration, certificates, and notices will be available in heiCO. Depending on the department, examination results, and thus also Transcripts of Records, will be visible **from June 15th, 2024**, at the earliest.

A detailed overview of the access possibilities to the individual systems during the achievement data migration, as well as further details on **DOs & DON'Ts** in the alternative system, can be found in the document linked above.

We hope that this letter provides clarity on the upcoming processes and transitional solutions. If you have any questions, please feel free to contact the **heiCO Support** (e.g. for questions regarding examination registration and deregistration) or the **contact persons of your department** (e.g. for questions regarding transcripts).

Best regards

Jessica Rink M.A.
Campus-Management-System heiCO
Projektleitung
Universität Heidelberg | Seminarstr. 2 | 69117 Heidelberg
Fon +49 6221 54-12950 | Mob +49 152 0934 0989
eMail:jessica.rink@uni-heidelberg.de