



**Fulfilment of the requirements for a consecutive Master's degree
programme without restricted admission for international applicants with a
degree from a German university
for Winter semester / Summer semester**

Miss/Ms./Mrs/Mr Nationality.....
fulfils all requirements as defined in the valid version of the relevant admission
regulations for enrolment in the Master's degree programme

(subject)/ first academic semester

As required by the admission regulations, completion of a relevant undergraduate degree programme with
an above-average pass grade

- has been proven.
- upon enrolment, completion of an undergraduate degree programme with
a minimum final pass grade of must be proven.

.....
Date, signature of departmental representative

.....
Official stamp

**Enrolment will take place only when all requirements outlined in the admission and enrolment regulations
have been fulfilled.**

As an international applicant, please take note of the following information, and further details provided via the
link below:

- **In accordance with legislation governing the rights of international students**, students who require a residence permit in order to complete their course of studies in Germany (generally for the purposes of study) must ensure that the residence permit required for admission to a Bachelor's degree programme has been updated by the immigration office to cover a Master's degree programme before enrolment/registration for the course.
- International students in undergraduate degree programmes and consecutive Master's degree programmes at any institute of higher education in the federal state of Baden-Württemberg are required to pay **tuition fees** of 1,500 EUR per semester. Students from EU/EEA countries as well as international students with a German university entrance qualification (German Abitur) are not required to pay tuition fees. All students completing a second degree programme must pay tuition fees of 650 EUR per semester. This applies only where students have already completed a degree programme of the same level (e.g. Bachelor, Master) at a German university.
- The admission regulations provide information on the necessary **German language skills** and any additional language skills required for completion of the Master's degree programme.

Information on enrolment, deadlines, visa, fees etc. can be found here:

https://www.uni-heidelberg.de/courses/prospective/admission_int/matriculation.html



Documentation for re-enrolment/change of degree programme for a consecutive Master's degree programme at Heidelberg University for international applicants with a degree from a German university:

Re-enrolment (for applicants with a degree from a German university)

The following documents must be sent to the Administrative Office for International Students:

Universität Heidelberg
Dezernat Internationale Beziehungen
Abt. 7.1
Seminarstr. 2
69117 Heidelberg

- Form confirming fulfilment of the admission requirements for a consecutive Master's degree programme (completed by the responsible DEPARTMENTAL coordinator). The form must be signed and should bear an official stamp or seal; see above.
- University entrance qualification (officially certified copies of non-German qualifications, or original versions with a simple copy and an officially certified translation in English or German) and where relevant, additional proof of previously completed university degree programmes undertaken in Germany or abroad.
- Simple copy of degree certificate from the German university including the final pass grade (generally a Bachelor's degree with a diploma supplement or a final transcript of records, in which the final pass grade is stated).
- Application for enrolment at Heidelberg University and a passport photo.
https://www.uni-heidelberg.de/studium/interesse/bewerbung/online_imma.html
- Certification of health insurance issued by a statutory German health insurance provider.
- Passport with a residence permit for the purposes of study or a residence permit, or personal identity card (applies only for citizens of EU/EEA countries).
- Financial declaration (applies only for citizens of non-EU/non-EEA countries).
- Proof of exmatriculation from German university.

Change of degree programme (for enrolled students with a degree from Heidelberg University):

- Form confirming fulfilment of the admission requirements for a consecutive
- Master's degree programme (completed by the responsible DEPARTMENTAL coordinator). The form must be signed and should bear an official stamp or seal; see above.
- Degree certificate from Heidelberg University (generally a Bachelor's degree with a diploma supplement of a final transcript of records, in which the final pass grade is stated).
- Application for change of degree programme (form).

IMPORTANT INFORMATION: Applicants from non-EU/non-EEA countries must check whether they are required to pay **tuition fees for international students** and whether they are liable to pay **tuition fees for a second course of study** which are payable regardless of nationality.