### INTERNATIONAL RELATIONS OFFICE



UNIVERSITÄT HEIDELBERG ZUKUNFT SEIT 1386

# Applicants with a foreign university entrance qualification who wish to apply for Studienkolleg

German applicants will find information on the application for Studienkolleg here: <u>https://www.uni-heidelberg.de/en/study/application-enrolment/prerequisites-for-study/certificate-of-non-german-educational-qualifications-german-citizens</u>

All other applicants will find information on the application for Studienkolleg here: <u>https://www.uni-heidelberg.de/en/study/application-enrolment/requirements-for-</u> <u>enrolment/studienkolleg-and-assessment-test-to-determine-the-eligibility-of-foreign-applicants-for-</u> <u>studies-at</u>

## Recognition of foreign educational certificates for applicants with German citizenship and German dual citizens

German applicants with foreign school-leaving certificates who wish to apply to Heidelberg University must first submit an application for the recognition/assessment of their educational certificates to the Zeugnisanerkennungsstelle (Certificate Recognition Office) of the Regierungspräsidium (Regional Council). The certificate/notice from the Regierungspräsidium on the recognition of the educational certificates must be submitted to the university.

German applicants residing in Baden-Württemberg and German applicants wishing to apply to study in Baden-Württemberg should send an application to the

Regional Council Stuttgart, School and Education, Recognition Office, Ruppmannstr. 21, 70565 Stuttgart, Tel.: 0711 904-17170, E-Mail: <u>anerkennungsstelle@rps.bwl.de</u>

Internet: https://rp.baden-wuerttemberg.de/rps/abt7/zeugnisanerkennungsstelle

Please note that questions on the submission of previously acquired foreign qualifications (e.g. school reports, lists of grades, university entrance exams, academic achievements, etc.) can only be answered by the Regional Council.

It may also be necessary to request a determination of your average grade as well as of the date of receipt of the university entrance qualification from the Department of Evaluation and Recognition for Certificates of Education for subjects with admission restriction (Numerus Clausus). If the notice issued by the Regional Council states that

- the educational certificate is deemed equivalent to an **intermediate-level educational degree** or another German school leaving certificate, you should seek advice from the Regional Council.
- the educational certificate is deemed equivalent to a German university entrance qualification, you can apply for a university place according to the application procedure.
- the educational certificate is deemed only partially equivalent to a German university entrance qualification and the applicant is therefore required to take a Feststellungsprüfung (assessment test to determine the eligibility of foreign educational certificates for studies at institutions of higher education in Germany), you can prepare for the Feststellungsprüfung by applying for a place in a Studienkolleg (preparatory course).

#### Recognition of school-leaving certificates for applicants of other nationalities

Like German applicants, international applicants need a qualification for university studies (so-called university entrance qualification). If the foreign educational qualification is recognized as **comparable** to the German university entrance qualification (Abitur), direct application to courses of study is possible. If the foreign educational qualification is recognized as only **partially comparable** to the German higher education entrance qualification (Abitur), the applicant must first successfully pass an **assessment test** (Feststellungsprüfung) before the start of a study program. For more detailed information on recognition of school-leaving certificates, see

https://www.kmk.org/zab/central-office-for-foreign-education/statement-of-comparability-forforeignhigher-education-qualifications.html or https://www.daad.de/en/study-and-research-in-germany/plan-your-studies/admission-database/

#### The assessment test at the Studienkolleg

The assessment test (Feststellungsprüfung) can be taken at the Studienkolleg. The assessment test, in conjunction with the foreign certificate of previous education, constitutes the **subject-specific university entrance qualification** for admission to a German university.

The **Studienkolleg** can be taken either at a **university of applied sciences (Fachhochschule) or at a university**. Studienkollegs at universities of applied sciences prepare students for studies at universities of applied sciences. Usually, an assessment test taken there does not qualify the student to study at a university.

You can find an overview on Studienkollegs in Germany here:

https://www.studienkollegs.de/types%20of%20Studienkollegs.html

For information on universities and other institutions of higher education in Germany and the subjects offered, please refer to this website: <u>http://www.hochschulkompass.de/en.html</u>

#### Attendance at the Studienkolleg Heidelberg with subsequent assessment test

Heidelberg University offers two-semester courses at the Studienkolleg to prepare for the assessment test (Feststellungsprüfung) for university studies.

Usually, the assessment test is taken after one year (= two semesters) of attendance at the Studienkolleg. Students who do not pass, can extend the Studienkolleg by a third semester. A failed assessment test can only be repeated once at the same Studienkolleg. As a rule, it is not possible to change from one Studienkolleg to another.

#### Application for the Studienkolleg

In the federal state of Baden-Württemberg to which Heidelberg belongs, an application for the Studienkolleg courses to prepare for the Feststellungsprüfung for universities is not made to the Studienkolleg itself, but to the university at which the student wants to study.

The following information is for applicants who wish to start their studies **at Universität Heidelberg** after passing the Studienkolleg and Feststellungsprüfung.

Only students with good German language skills are admitted to the Studienkolleg. In addition to the school leaving certificates, proof of German language proficiency at **level B2** of the Common European Framework of Reference for Languages should be submitted with the application.

Please apply online:

https://heico.uni-heidelberg.de/heiCO/ee/ui/ca2/app/desktop/#/home?\$ctx=design=ca;lang=en In the field "subject of study", please select "Studienkolleg" and chose one of the five courses that prepares you for your intended degree program. Assignment of the Studienkolleg courses to the respective subjects can be found in the corresponding overview: https://www.uniheidelberg.de/en/study/application-enrolment/requirements-for-enrolment/studienkolleg-courses-andassessment-test-feststellungsprufung

**Please note:** If you want to study a 2-subject degree program with a percentage structure of 50/50 or 75/25 or if you wish to study for a teaching qualification, the assessment test must be suitable for all subjects you intend to study.

#### Application periods:

May 1 to June 30 for the following winter semester November 1 to December 15 for the following summer semester

After your application has been submitted in due time and form, your credentials will be checked and evaluated. If your application is successful, you will receive a **letter of admission to the Studienkolleg** with the date of the **Studienkolleg entrance examination**. You must pass the entrance examination to be admitted to Studienkolleg. A sample of this entrance examination can be found at <u>https://isz.uni-heidelberg.de/e\_pruef\_et.html</u> An application to a course of study is only possible after finishing Studienkolleg and Feststellungsprüfung (assessment test) successfully. If, at the time of your application, you do not yet know whether a Studienkolleg is necessary, it will be advisable to apply for Studienkolleg and in a second application for the degree program you wish to study.

**Please note:** Students whose higher-education entrance qualification is equivalent to the German Abitur and who thus do not have to take the assessment test (Feststellungsprüfung) cannot be accepted to the Studienkolleg. International students who would like to prepare voluntarily for their course of study can apply for the relevant introductory courses (restricted to certain subjects) at the University's Internationales Studienzentrum. These courses are offered either for one month or for one semester. More information on these **preliminary introductory courses** can be found at <a href="http://www.isz.uni-heidelberg.de/e\_propaedeutikum.html">http://www.isz.uni-heidelberg.de/e\_propaedeutikum.html</a>.