



The Staff Unit Export Control provides information from the perspective of foreign trade law about

Business trips to non-European countries

The purpose of export control for business trips is to prevent security-related misuse in connection with the transfer of sensitive goods or sensitive knowledge abroad. Sensitive goods are the so-called dual-use goods, knowledge or technologies that primarily serve civilian purposes, but can also be used for military or terrorist purposes and are not already in the public domain or cannot be classified as scientific basic research. Before exporting goods or transferring information/technologies/knowledge, exporters must check whether their export requires prior regulatory approval or is subject to a prohibition. When traveling outside Europe, the applicable national and international export control regulations must be observed.

Furthermore, various embargo resolutions of the United Nations Security Council and the EU must be observed. Embargoes are directed against countries, persons or groups. If you cooperate with a partner in a third country, you must pay attention to

- sensitive or critical goods,
- critical countries and
- critical persons/groups.

Links to an overview of affected goods or countries and a search mask for affected persons can be found on the homepage of the Staff Unit Export Control (see below). It is your responsibility to clarify all questions in this context at an early stage. The Staff Unit Export Control will be pleased to assist you.

- Note 1: Employees who electronically access technology or software recorded in the goods lists in the course of a professional visit to a non-European country must apply for a approval prior to departure.
- Note 2: Knowledge transfer can take place at conferences, workshops, meetings, trade shows, special exhibitions, symposia, joint research and development projects or training programs. Such events also provide opportunities to establish personal contacts that allow for the acquisition of expertise on an informal basis, which usually does not arouse suspicion.
- Note 3: Please only take laptops, tablets, smartphones or storage media with you on which only common software is stored (e.g. Microsoft Office, Internet Explorer, Adobe, Firefox etc.). Taking along information/technology/knowledge relevant to dual-use law, outside of basic research and knowledge that is already generally available, constitutes an export!

Further informationen und contact: <https://www.uni-heidelberg.de/en/institutions/university-administration/division-1-law-and-committees/export-control>