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# CAROLINE

ADMINISTRATION NEWSLETTER



UNIVERSITÄT  
HEIDELBERG  
ZUKUNFT  
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**Dear University members,**

The latest issue of our newsletter "Caroline" provides information on current developments and new services of the university administration.

We hope you had a productive summer semester and wish you a pleasant semester break.

Dr. Angela Kalous  
Vice-President Finance and Personnel

## RESEARCH DIVISION

Head  
Dr. Sigurd Weinreich

### ERC opens call for Advanced Grants 2018

Experienced researchers from all subject areas, who have produced top performances in the last 10 years, can apply for an advanced grant. The budget per project generally amounts to a maximum of 2.5 million euros, in exceptional cases up to 3.5 million euros. The projects run for a maximum duration of 5 years. The deadline for applications is 30 August 2018.

ERC Advanced Grants

■ [ec.europa.eu/research/participants/portal/desktop/en/opportunities/h2020/topics/erc-2018-adg.html](http://ec.europa.eu/research/participants/portal/desktop/en/opportunities/h2020/topics/erc-2018-adg.html)

### Marie Skłodowska-Curie Actions Fellowships

#### MSCA Individual Fellowships

Individual Fellowships (IF) offer support for applicants' academic careers by providing funding for research, mobility and training. As part of the 2018 call, a total of 273 million euros shall be available for IF projects. Of this, 45 million euros is intended for Global Fellowships and 220 million euros for European Fellowships. As part of the European Fellowships, 8 million euros is intended for projects which will be carried out at a non-academic guest institution. The deadline for applications is 12 September 2018.

Individual Fellowships

■ [ec.europa.eu/research/participants/portal/desktop/en/opportunities/h2020/topics/msca-if-2018.html](http://ec.europa.eu/research/participants/portal/desktop/en/opportunities/h2020/topics/msca-if-2018.html)

#### MSCA COFUND

Through the COFUND programme, the European Commission supports both existing and new regional, national and international programmes, which enhance the education, mobility and career development of doctoral students and post-docs. In the 2018 call, 80 million euros shall be available for COFUND projects, of which 30 million euros is intended for doctoral programmes and 50 million euros for post-doc programmes. The deadline for applications is 27 September 2018.

COFUND

■ [ec.europa.eu/research/participants/portal/desktop/en/opportunities/h2020/topics/msca-cofund-2018.html](http://ec.europa.eu/research/participants/portal/desktop/en/opportunities/h2020/topics/msca-cofund-2018.html)

### Administrative guide to research funding in English

Third-party funding constitutes an important source of financing for research projects. The Research Division provides advice on the acquisition and handling of third-party funding. Statutory requirements (especially the Guidelines for Third-Party Funding) and provisions set down by the funding body form the framework which the Project Leader, as the person responsible for a project's resources, must comply with. The administrative guide to research funding describes the most important rules and procedures at Heidelberg University on third-party funding. The guide provides supplementary information to the existing research funding website on the one hand, and on the other replaces the now-obsolete Chapter 37 of the previously printed version of the Administrative Handbook. In the 03/2018 edition of Caroline we reported on the administrative guide. From July, an English version of the guide will be available online.

Administrative Guide

■ [www.uni-heidelberg.de/research/service/guide/](http://www.uni-heidelberg.de/research/service/guide/)

**Further Information which is only available in German**

Rules regarding tips/gratuities

- [www.uni-heidelberg.de//universitaet/beschaefigte/service/finanzen/haushalt/repraesentationsausgaben.html](http://www.uni-heidelberg.de//universitaet/beschaefigte/service/finanzen/haushalt/repraesentationsausgaben.html)

Levying administrative fees

- [www.uni-heidelberg.de/md/zentral/universitaet/beschaefigte/service/finanzen/gebuehrenordnung\\_20180604.pdf](http://www.uni-heidelberg.de/md/zentral/universitaet/beschaefigte/service/finanzen/gebuehrenordnung_20180604.pdf)

DFG-Focus Programme "The Digital Picture"

- [www.dfg.de/foerderung/info\\_wissenschaft/ausschreibungen/info\\_wissenschaft\\_18\\_14/index.html](http://www.dfg.de/foerderung/info_wissenschaft/ausschreibungen/info_wissenschaft_18_14/index.html)

Federal Ministry of Food and Agriculture (BMEL) – funding focus "Reduction of greenhouse gas relevant emissions from the operation of biomass conversion systems"

- [www.fnr.de/fileadmin/fnr/pdf/Foerderaufuf\\_Emissionsminderung\\_Konversionsanlagen.pdf](http://www.fnr.de/fileadmin/fnr/pdf/Foerderaufuf_Emissionsminderung_Konversionsanlagen.pdf)

Authority to issue orders – changes to signatory powers

- [www.uni-heidelberg.de/universitaet/beschaefigte/service/finanzen/haushalt/anordnungsbefugnis.html](http://www.uni-heidelberg.de/universitaet/beschaefigte/service/finanzen/haushalt/anordnungsbefugnis.html)

**Imprint**

Universität Heidelberg  
Die Kanzlerin

Seminarstraße 2  
69117 Heidelberg  
[kanzlerin@uni-heidelberg.de](mailto:kanzlerin@uni-heidelberg.de)