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CAROLINE

ADMINISTRATION NEWSLETTER



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SEIT 1386



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Dear Colleagues,



The summer semester of 2021 is drawing to a close and incidence figures in Germany and Heidelberg remain at a low level. The university is in all areas of study/teaching, research and administration on its way towards a return to presence. Many university members have already accepted our numerous vaccination offers during the recent weeks and have been vaccinated once or twice. At this point, however, I would like to make an urgent request: If you have not been vaccinated against the coronavirus yet, please take advantage of one of the current vaccination offers within or outside the Ruperto Carola. Short-term university offers can be found on our **homepage**.

I wish all vacationers a good and relaxing time, stay healthy!

Best wishes,

Your

Dr. Holger Schroeter, Kanzler

DER KANZLER

Dr. Holger Schroeter

New Head of Department 2.1: Student Administration



Alexander Keitel took over as head of department 2.1 Student Administration on March 1, 2021, succeeding Birgit Kramer. After his second state law examination, he began his professional career in public administration at the Federal Employment Agency (BA) in Mannheim, where he managed various teams in the area of cash benefits and law. After working as a consultant at the BA's regional office in Stuttgart, which was responsible for Baden-Württemberg, he returned to the Rhine-Neckar metropolitan region, where he most recently developed the customer portal of the Ludwigshafen Vorderpfalz Job Center.

Student administration is part of the Division 2 "Student Affairs and Teaching" and bundles all processes relevant for students, from admission and enrollment to exmatriculation. In addition, the selection procedures are accompanied and questions from the disciplines and faculties are answered here.

■ www.uni-heidelberg.de/institutions/administration/education/d2_1.html

Introduction of the new Campus Management System at Heidelberg University: The digitalization project has gained momentum

"Heidelberg University's new campus management system, heiCO, will in future unite all the processes involved in a student's career, from application to event scheduling and examinations to graduation, in a digital, network-based, responsive and barrier-free architecture. It will be characterized by user-friendliness for all parties involved and enable a smooth interaction of the institutions". (mission statement)

The work on the campus management system heiCO has entered its next productive phase: The preparations for the introduction of the system in the central and decentralized institutions of the university, for a wide variety of target groups and requirement fields. The Heidelberg team, led by Jessica Rink together with the TU Graz, which plays a central role in the project as cooperation partner and originator of the CaMS software CAMPUSOnline, has now started in the introductory phase.

The servers for heiCO have gone into operation at the URZ and talks have begun with the faculties of chemistry/geosciences, social sciences/economics, mathematics/computer science, and physics/astronomy for the modeling of processes in accordance with the study and examination regulations.

In 2021, the project team will provide regular insights into the progress of the work on heiCO: Directly from inside the project with further opportunities for discussion, participation/suggestions and exchange for all interested members of Heidelberg University.

Contact

projekt-campus-management@uni-heidelberg.de

HUMAN RESOURCES DIVISION

Head
Colin Morgenthal

Career coaching and mentoring

Two new formats, career coaching and mentoring, are offered as part of the heiTRACKS support program for postdoctoral researchers and support professional and personal development at different points in time:

Career coaching for postdocs offers the opportunity to reflect on and shape one's own career path in confidential one-on-one meetings with the internal coach of the personnel development department, Dr. Susanne Scheer. This offer is aimed at all postdocs who completed their doctorate at least two up to a maximum of four years ago and are currently employed at Heidelberg University.

In October, a mentoring program for advanced doctoral candidates who are pursuing an academic career will be launched for the first time. In a 1:1 mentoring relationship and accompanying offers for networking and qualification, the participants receive support in achieving their career goals and individual advice from a mentor.

Contact

Career coaching for postdocs
Dr. Susanne Scheer
susanne.scheer@zuv.uni-heidelberg.de

Mentoring programme

Dr. Max Vetter
max.vetter@zuv.uni-heidelberg.de

- www.uni-heidelberg.de/university/staff/career/postdocs/career_coaching.html
- www.uni-heidelberg.de/university/staff/career/postdocs/mentoring.html

RESEARCH DIVISION

Head
Dr. Sigurd Weinreich

Advisory Service on "Horizon Europe"

On January 1, 2021, "Horizon Europe" was launched, which as the new EU framework program for research and innovation replaces the predecessor program "Horizon 2020" and runs until December 31, 2027. "Horizon Europe" is structured in three program pillars:

Pillar I "Scientific Excellence" includes programs for open-topic (individual) funding (ERC, MSCA).

Pillar II "Global Challenges & European Industrial Competitiveness" combines the previous 13 thematic fields of Horizon 2020 into six areas (clusters), which are intended to contribute to overcoming the major societal challenges.

Pillar III "Innovative Europe" includes innovation-related funding measures, such as the newly institutionalized European Innovation Council (EIC).

The project managers of the Heidelberg Research Service (HRS) will be happy to advise and support you in the application process for your research project within the framework of "Horizon Europe".

Contact

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- www.uni-heidelberg.de/institutions/administration/research/d6_2.html
- www.uni-heidelberg.de/en/node/24224
- https://ec.europa.eu/info/research-and-innovation/funding/funding-opportunities/funding-programmes-and-open-calls/horizon-europe_en

RESEARCH DIVISION

Head
Dr. Sigurd Weinreich

Transfer agency hei_INNOVATION starts the second STARTUP LAB of the year

From September 3 to October 3, 2021, the university's transfer agency – hei_INNOVATION – will host the second Startup Lab of the year for students, young scientists and alumni*ae of the university. The four-week program is aimed at anyone who has a business idea and wants to take it to the next level of development.

In the STARTUP LAB, participants learn to think as an entrepreneur, to develop their idea using new, creative methods, and to transform it into a viable, scalable business model. They are also prepared to pitch this model to investors. They will be accompanied by the hei_INNOVATION team and trained coaches and mentors from the world of entrepreneurship. Applications will be accepted until August 15, 2021.

hei_INNOVATION is the central contact point for the support and implementation of transfer activities at Heidelberg University. The services of the transfer agency in the area of knowledge and technology transfer can be used by all members of the university.

■ www.uni-heidelberg.de/en/node/24224/startup-lab

DFG – Principles of effective career support in Academia

On the recommendation of the Senate, the Joint Committee of the DFG has adopted ten principles to provide effective support for researchers in early career phases. The principles are intended as a guide for the DFG's member institutions and, in addition, for all institutions and individuals who receive funding from the DFG that is used to finance researchers in early career phases. The principles are a supplement to the DFG's Guidelines for Ensuring Good Research Practice.

The ten principles of effective career support in Academia summarize how the framework conditions for researchers in early career phases – especially for doctoral and postdoctoral researchers – should be designed. By way of introduction, the DFG also describes what it does to support people at the beginning of their scientific careers.

■ www.dfg.de/en/research_funding/research_careers/career_support/index.html

DFG – Revision of the Funding Program Publication Funding

The publication funding program of the Deutsche Forschungsgemeinschaft (DFG, German Research Foundation) was revised and adapted to the requirements of digital scientific communication as well as to the regulations for research funding. Since 2020, DFG funding recipients have been required to publish their results in open access. The support for such a form of publication should also be available to scientists who cannot claim publication fees as part of DFG research projects.

From now on, only electronic book publications and Open Access books will be funded under the publication subsidy. As in the case of the production of a fixed print edition, the decision not to publish an open-access book now requires a justification. In addition, editing costs can now also be funded. In the case of a purely electronic publication, information must be provided on how long-term availability will be ensured. Individual scientists whose book publications do not result from DFG research funding are eligible to apply.

For book publications that result from DFG research funding, funds from research projects can be used or funds can be raised via the institutions through the Open Access Publishing Costs program.

■ www.dfg.de/formulare/52_01/52_01_en.pdf

Further information that is only available in German

Board elections

Information about the elections

- www.uni-heidelberg.de/universitaet/beschaefigte/service/recht/wahlen/index.html

Election results

- www.uni-heidelberg.de/md/zuv/recht/mitteilungsblatt/mtb_14-21.pdf

Election of the Equal Opportunities Commissioner and the deputy

Information around the duties of the BFC

- www.uni-heidelberg.de/einrichtungen/organe/bfc/index_en.html

Information about the elections

- www.uni-heidelberg.de/universitaet/beschaefigte/service/recht/wahlen/bfc.html

Introduction of the Computer Aided Facility Management System (CAFM)

- www.uni-heidelberg.de/universitaet/beschaefigte/service/bau/cafm

Delivery shortages in IT-Supplies

Contact: IT-Service URZ, Phone: +49 6221 54-117

Procurement

- www.zuv.uni-heidelberg.de/finanzen/beschaffung/index.html

Function email address for professorship appointments

berufung.abt51@zuv.uni-heidelberg.de

- www.uni-heidelberg.de/universitaet/beschaefigte/service/personal/berufungsverfahren/index.html

MOVINGkidz – University's own vacation sports program for children

heimove@issw.uni-heidelberg.de

- www.hochschulsport.issw-hd.de/index.php?option=com_content&view=article&id=837&Itemid=649

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- www.uni-heidelberg.de/en/newsletter-caroline