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# CAROLINE

ADMINISTRATION NEWSLETTER



UNIVERSITÄT  
HEIDELBERG  
ZUKUNFT  
SEIT 1386



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## Dear Colleagues,

Warm greetings to you all – On this way, I am delighted to send you the new edition of the Caroline newsletter in the winter semester 2019!

I wish all employees a good start into the new semester and especially the new colleagues in the various departments a successful start at the University of Excellence Heidelberg. In order to facilitate the entry in university life for you as well as for your new colleagues, this semester will see the first training courses on legal and organizational framework conditions.

Together with the personnel development, the departments and staff units of the university, we are providing a versatile program. I would like to thank all those involved for their commitment and wish them every success in implementing it!

Further interesting topics can be found in the Caroline.

With best wishes,

Dr. Holger Schroeter, Kanzler

**DER KANZLER**

Dr. Holger Schroeter

**New contact persons at the university**



**Joana Hahn – Persönliche Referentin of the Kanzler**

Joana Hahn has been supporting the Kanzler of the Heidelberg University as his Persönliche Referentin since 1<sup>st</sup> September 2019. According to this central position, she is a new important contact person for the fields of administration, research and teaching as well as for the entire university. In particular, she coordinates topics and communication processes in the Kanzler's environment as well as with internal and external institutions.

In addition to her university degrees in biology and economics, Ms. Hahn has extensive experience in management consultancy and internal auditing, in lecturing in international management, and as a long-standing personal assistant and head of staff for strategy and organizational management in Heidelberg University Medicine.

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joana.hahn@uni-heidelberg.de



**Christoph Wassermann – Data Protection Officer**

Christoph Wassermann has been Data Protection Officer of the Heidelberg University since 1<sup>st</sup> August 2019 and is assigned to the Kanzler. In his function, which is not subject to instructions, he advises on data protection issues, monitors compliance with data protection requirements and acts as the contact point for the State Data Protection Commissioner and as a confidential contact person for people concerned.

After studying law at the Heidelberg University, Christoph Wassermann worked as a research assistant at the Chair of Public Law, Philosophy of Law and General Political Science as well as at Dean's office of the Faculty of Law of Heidelberg University. Following his second state examination in law, he was deputy head of the service unit Higher Education Law and Academic Affairs of the Karlsruhe Institute of Technology (KIT). He gained profound experience in data protection law and practices through his many years of work in the staff unit Data Protection there.

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**RESEARCH DIVISION**

Head  
Dr. Sigurd Weinreich

**Review Board Election of the German Research Community 2019**

A total of 1681 scientists will be eligible for election to the DFG Review Boards in autumn 2019. The corresponding list was approved by the DFG Senate at its meeting at the beginning of July. The candidates were nominated by members of the DFG, the Donors' Association for the Promotion of Humanities and Sciences in Germany (Stifterverband für die Deutsche Wissenschaft) and numerous scientific societies and faculty boards. By 19<sup>th</sup> November, eligible scientists can vote from the list of candidates, who represent their subject area in the DFG Review Boards over the next four years.

Further information and the Review Board Election Portal can be found on the DFG website at

■ [www.dfg.de/en/dfg\\_profile/statutory\\_bodies/review\\_boards/rb-election2019/index.html](http://www.dfg.de/en/dfg_profile/statutory_bodies/review_boards/rb-election2019/index.html)

**INTERNATIONAL  
RELATIONS DIVISION**

Head  
Dr. H. Joachim Gerke

**Homestay Program of Heidelberg University**

Heidelberg University's International Relations Office wants to give international students the opportunity to find out more about German Christmas and New Year's traditions. In this framework, we are looking for families who would like to welcome a student from abroad. The participants spend part of the holidays with the family in order to gain a better insight into German (holiday) traditions. Whether for a festive meal, a pleasant afternoon baking Christmas cookies, or an invitation for the entire holiday week – the time that international students share with their hosts is a culturally-enriching experience for everyone. If you want to welcome foreign guests over the holidays, please contact Ms. Tatjana Poletajew: [gastfamilienprogramm@zuv.uni-heidelberg.de](mailto:gastfamilienprogramm@zuv.uni-heidelberg.de)

For more information is available at

- [www.uni-heidelberg.de/en/study/advisory-services/semester-events-programme/homestay-programme](http://www.uni-heidelberg.de/en/study/advisory-services/semester-events-programme/homestay-programme)

**Further information which is only available in German**

Occupational safety training for managers

- [www.uni-heidelberg.de/universitaet/beschaefigte/karriere/neue\\_mitarbeiter/einfuehrungstag/](http://www.uni-heidelberg.de/universitaet/beschaefigte/karriere/neue_mitarbeiter/einfuehrungstag/)
- [www.uni-heidelberg.de/universitaet/beschaefigte/service/sicherheit/arbeitsicherheit.html](http://www.uni-heidelberg.de/universitaet/beschaefigte/service/sicherheit/arbeitsicherheit.html)

Introductory events for new employees

- [www.uni-heidelberg.de/universitaet/beschaefigte/karriere/neue\\_mitarbeiter/einfuehrungstag/](http://www.uni-heidelberg.de/universitaet/beschaefigte/karriere/neue_mitarbeiter/einfuehrungstag/)
- [www.uni-heidelberg.de/personalentwicklung](http://www.uni-heidelberg.de/personalentwicklung)

Compensation of indirect costs in collaborative research centers and transregios

- [www.uni-heidelberg.de/einrichtungen/verwaltung/forschung/formulare\\_forschung.html#dfg](http://www.uni-heidelberg.de/einrichtungen/verwaltung/forschung/formulare_forschung.html#dfg)
- [www.uni-heidelberg.de/de/forschung/forschungsservice/deutsche-forschungsgemeinschaft](http://www.uni-heidelberg.de/de/forschung/forschungsservice/deutsche-forschungsgemeinschaft)

Introduction of the Walter Benjamin Program

- [www.dfg.de/foerderung/info\\_wissenschaft/2019/info\\_wissenschaft\\_19\\_52/index.html](http://www.dfg.de/foerderung/info_wissenschaft/2019/info_wissenschaft_19_52/index.html)

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