

GENERAL REQUIREMENTS FOR CCTP CORE FACILITIES

The following criteria are mandatory for any HD/MA core facility that applies anew as CCTP Core Facility. In addition, new applicants need to clearly show the broad need and demand for its services by several institutions of HD & MA Life Sciences campus and a sustainable management and funding concept needs to be provided.

Any current CCTP Core Facility that does not fulfill all of the criteria yet needs to inform the CCTP office about the criteria not met. To keep the CCTP status and the corresponding benefits, e.g. to apply for CCTP funding schemes, all points need to be fulfilled by January 31st 2024 latest.

REQUIREMENTS:

- Open access to all scientists of FoF1 / Heidelberg and Mannheim Life Sciences campus
- General demand for each CCTP core facility's services needs to be reflected:
Projects per year fulfilled
 - For several different research groups
 - From several different FoF1 institutes (*not just intra-institute service*)
- User regulations according to DFG regulations for core facilities
- DFG compliant transparent list of prices
- Registration in DFG „RIsources“ portal
- Scientific Advisory or Steering Committee with members from different institutes; at least one meeting p.a.
- Website in the framework and common design of CCTP Core Facilities with overview of services, information on user fees, management structure and personnel, and modalities of service, booking and contact information (*‘how to approach’*). The management office will be happy to set up the site based on your input.
- Participation in annual CCTP reporting and regular user surveys
- Participation in annual CCTP general assembly
- Presentation of services and new developments at CCTP Core Facilities' Symposium
- Contribution to HBIGS PhD training program with at least 1 annual core course