

**Application for additional certificate/s  
(€ 5 per certificate)**

\_\_\_\_\_  
Surname, first name

\_\_\_\_\_  
Matriculation number

\_\_\_\_\_  
Maiden name

\_\_\_\_\_  
Date of birth

**Address:** \_\_\_\_\_

Please tick as appropriate:

- Confirmation of enrolment WS\_\_\_\_/\_\_\_\_ SS\_\_\_\_\_
- 3-language confirmation of enrolment WS\_\_\_\_/\_\_\_\_ SS\_\_\_\_\_
- Confirmation of receipt of federal student grant (BAföG) WS\_\_\_\_/\_\_\_\_ SS\_\_\_\_\_
- Core data sheet (page of Studienbuch with academic records) WS\_\_\_\_/\_\_\_\_ SS\_\_\_\_\_
- Confirmation of period(s) of study and academic achievement
- Confirmation of exmatriculation
- 2-language confirmation of exmatriculation
- Certificate for pension insurance authority (Rentenversicherung) (free of charge!)

Please state the date of your exmatriculation: \_\_\_\_\_

If you are already exmatriculated, the certificate/s can only be issued after transferring the fee to the following **bank:** Baden-Württembergische Bank Stuttgart, IBAN: DE28 6005 0101 0004 9617 81, BIC: SOLADEST600 Reference: Your matriculation number

“I will transfer the fee(s) to the abovementioned bank account of the University of Heidelberg.”

\_\_\_\_\_  
Place, date

\_\_\_\_\_  
Signature

Postal address: Universität Heidelberg, Student administration, Seminarstraße 2, 69117 Heidelberg  
E-mail: [studium@uni-heidelberg.de](mailto:studium@uni-heidelberg.de)

Processing note (internal use)

processed and completed by: date, signature