

Please use 12pt Cambria font, 1,2pt space (like in this template). Do not change the margins of this template. A complete reference section is not required. CVs can be attached at the end of the document or linked (in case you have a CV online).

Please include the following information on the title page of your proposal:

- 1. Title**
- 2. Abstract** (2.500 characters)
- 3. Applicants names and affiliations**
- 4. Project duration** (in months)
- 5. Requested funding by year** (use table templates next page)
  1. Personnel
  2. Consumables

Please provide the following information. We kindly ask you to use the following points as headings to structure your proposal: **5 pages maximum (budget plan, CV, and further appendices excluded).**

1. Short summary
2. Status quo and aim of the project
4. Interdisciplinary aspects
5. Potential and perspective for third-party funding
6. Budget plan
7. Information on applicants (including name, affiliation, up to five publications linked to the proposed project, list of currently funded projects including those highlighted that have a direct link to the proposed research)

Deadline for proposal submission is April, 15<sup>th</sup> 2024. Proposals should be sent in a single pdf and with the subject line "FoF4-MRA-POLICYDESIGN\_2024" to:

[fof4@uni-heidelberg.de](mailto:fof4@uni-heidelberg.de)

Proposals submitted after the deadline cannot be considered. Please address your proposal to the Research Council Field of Focus 4. Please contact us via email in case of questions:

[fof4@uni-heidelberg.de](mailto:fof4@uni-heidelberg.de)

The Research Council will select proposals and suggest them for funding to the Rectorate. The Research Council can involve additional experts for advice. Regular reporting on MRA activities to the Research Council will be mandatory.

### Requested funding overview (proposal)

	Description	2024	2025	2026
<b>a) Personnel</b>				
<b>b) Consumables</b>				
<b>Total / year</b>				

Please specify the amounts of money required for your project. Please note, that travel costs can only be provided when travelling is an integral part of the project (e.g., for cultural studies). Conference trips and publication costs are not funded by this scheme (but there might be future calls for this purpose).

### Time schedule and milestones (proposal)

	2024	2025	2026
Milestone 1:			
Milestone 2:			

Please describe which milestones you plan to accomplish each year. If funded, milestones will eventually be used to evaluate the progress of your project and funding might be conditional on achieving certain milestones.

### Detailed list of requested funding (proposal)

	Description	2024	2025	2026
Position X				
<b>Personnel Sum (€)</b>				
Consumable Y				
<b>Consumables Sum (€)</b>				
<b>Total / Jahr</b>				

Please add additional lines to the table for each requested project item. For positions please specify the position type (Post-doc, PhD and working hours in %); for student assistants provide working hours per month and number of months. For the calculation of personnel requirements please use the gross employer cost calculations (Arbeitgeberbrutto) provided by the university administration.

Total funding requested should be listed by year.