

# Registration in heiCO



UNIVERSITÄT  
HEIDELBERG  
ZUKUNFT  
SEIT 1386

LOGIN

Username

Password

**Sign In**

Enroled Students and Employees

**APPLICATION/REGISTRATION**

Here you can register online for a basic/applicant account

Forgot password? Request a new one here →

INFORMATION ABOUT HEICO

FAQS, manuals, video tutorials and other services →

EN DE EN

Fig. 1

Registration - basic user / CAMPUSonline heiCO Testumgebung

**Master data**

First name  Last name  Gender  male Date of birth  Format: DD.MM.YYYY Maiden name  Nationality

**Account data**

Email address  Preferred language

**Note**

Please fill in your personal information to create your user account for the application portal heiCO. After successfully completing this process you will be able to submit your application for the degree programme you wish to take up. By submitting your personal information you confirm that you have read and accepted the data privacy policy of Heidelberg University.

Support

**Confirm data**

Fig. 2

## Note

Please fill in your personal information to create your user account for the application portal heiCO. After successfully completing this process you will be able to submit your application for the degree programme you wish to take up. By submitting your personal information you confirm that you have read and accepted the data privacy policy of Heidelberg University.

Fig. 3

1. Visit the homepage of the heiCO platform at <https://heico.uni-heidelberg.de> to apply or enrol at Ruprechts-Karls Universität Heidelberg.

Click on "EN " in the upper right corner to change the language to English.

Click on the "Application/Registration" button to start the registration process (see fig. 1).

2. Next, enter your master data. Fields outlined in yellow must be filled in, all others are optional.

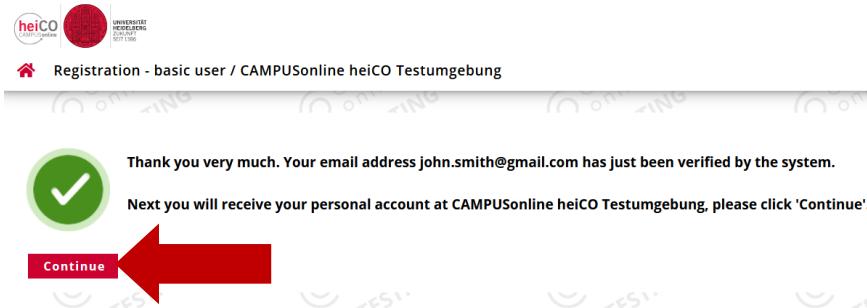
Then click on „Confirm data“ (see fig. 2).

**Please note:** Only enter something under 'Maiden name' if your name has changed, e.g. due to marriage.

If you have another nationality in addition to the German nationality, you must select the German nationality here for technical reasons. You can specify your second nationality later in your application.

3. Then click on „Submit data“ to submit your data (see fig. 3).

Within a few minutes a registration link will be sent to the email address you provided, assigning you login details for heiCO.



Thank you very much. Your email address [john.smith@gmail.com](mailto:john.smith@gmail.com) has just been verified by the system.

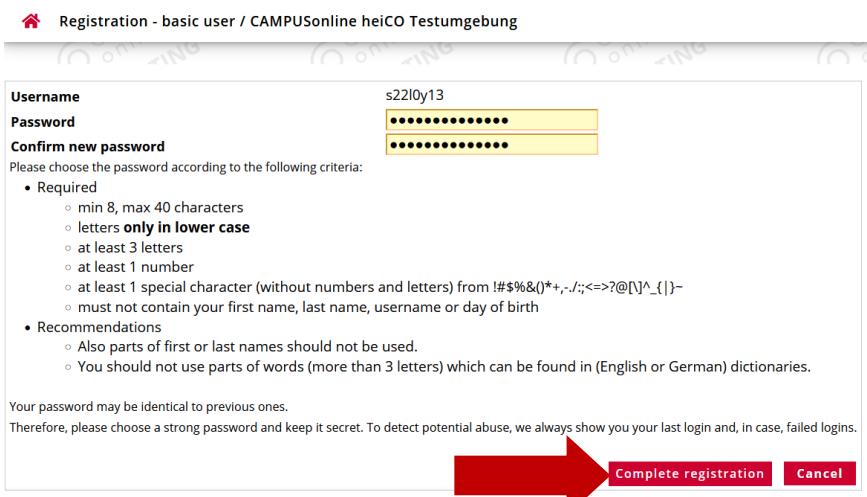
Next you will receive your personal account at CAMPUSonline heiCO Testumgebung, please click 'Continue'.

 [Continue](#)

Fig. 4

- Click on the registration link in the e-mail sent to you, then click on "Continue".

**Please note:** If you have already been a student or employee at Heidelberg University, you will not be able to complete the registration process immediately. In this case, you will receive a separate e-mail informing you of the next steps. Please follow the steps described in this separate e-mail carefully and do not forget to add any attachments in your e-mail correspondence.



Username: s22l0y13  
 Password:    
 Confirm new password:   
 Please choose the password according to the following criteria:  

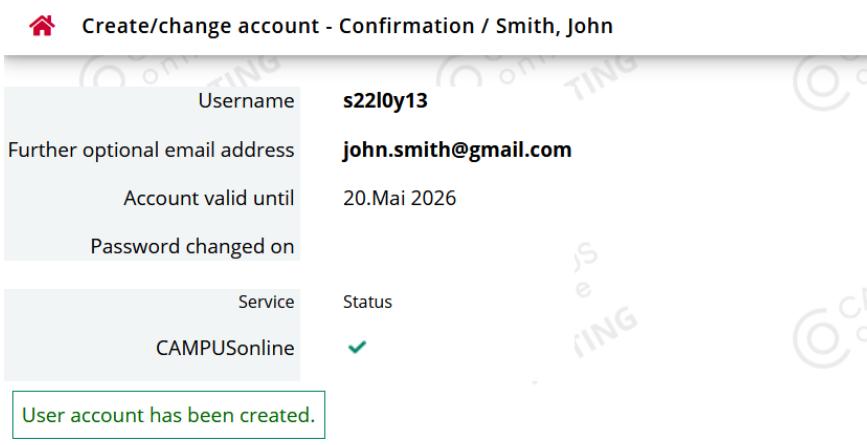
- Required
  - min 8, max 40 characters
  - letters **only in lower case**
  - at least 3 letters
  - at least 1 number
  - at least 1 special character (without numbers and letters) from !#\$%&()\*,./;=>?@[]^\_{}|~
  - must not contain your first name, last name, username or day of birth
- Recommendations
  - Also parts of first or last names should not be used.
  - You should not use parts of words (more than 3 letters) which can be found in (English or German) dictionaries.

Your password may be identical to previous ones.  
 Therefore, please choose a strong password and keep it secret. To detect potential abuse, we always show you your last login and, in case, failed logins.

[Complete registration](#) [Cancel](#)

Fig. 5

- Choose a password for your account. Then click on the "Complete registration" button (see fig. 5).



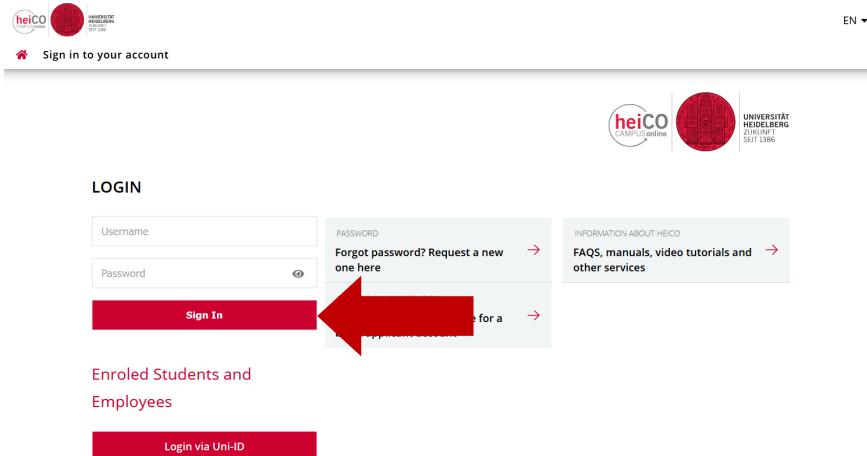
Username	s22l0y13
Further optional email address	john.smith@gmail.com
Account valid until	20.Mai 2026
Password changed on	
Service	Status
CAMPUSonline	✓

User account has been created.

Fig. 6

- Wait a moment until your user account has been created, then click on "Continue" (see fig. 6).

**Please note:** The account creation process should only take a few seconds.

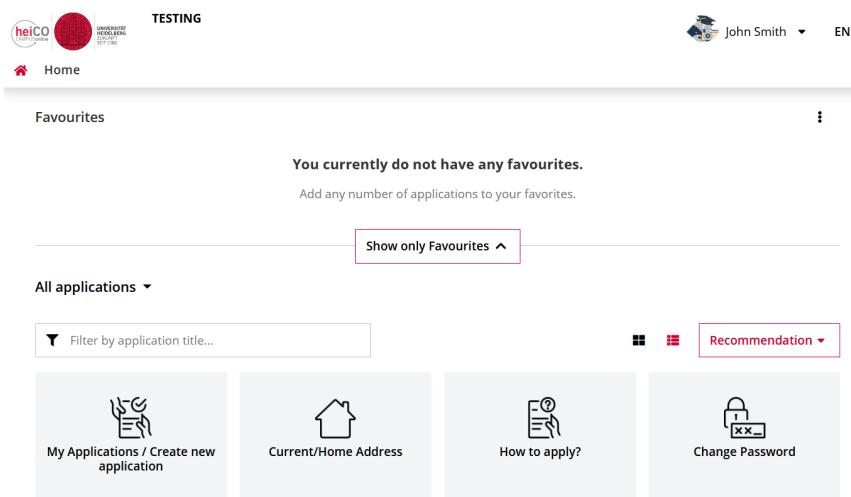



The screenshot shows the heiCO CAMPUSonline login page. At the top, there are links for "Sign in to your account" and "EN". The main area is titled "LOGIN" and contains fields for "Username" and "Password". Below these are buttons for "Sign In" (highlighted with a red arrow pointing to it), "Forgot password? Request a new one here", and "INFORMATION ABOUT heiCO". At the bottom, there are links for "Enroled Students and Employees" and "Login via Uni-ID".

Fig. 7

7. If you are not already logged in, log in on the home page with your user name or email address and your password (see fig. 7). Click on "Sign in".

**Please note:** After registering, it will take 10 minutes before you can log in.



The screenshot shows the heiCO CAMPUSonline testing page. At the top, there are links for "Home" and "EN". The main area is titled "TESTING" and contains a "Favourites" section with a message: "You currently do not have any favourites." Below this is a "Show only Favourites" button. There is also a "All applications" dropdown and a "Filter by application title..." input field. At the bottom, there are four tiles: "My Applications / Create new application" (document icon), "Current/Home Address" (house icon), "How to apply?" (document with question mark icon), and "Change Password" (key icon).

Fig. 8

8. You now have a basic/applicant account in heiCO (see fig. 8).

**Tip:** Click on the tile 'How to apply' to access our overview page with FAQs, instructions and video tutorials on applying to study at Heidelberg University.