

Services for international students

Winter semester 2024/25

International Relations Office – Orientation Days, October 2024

Serviceportal (Student Administration)



Dezernat Studium und Lehre

Seminarstraße 2 69117 Heidelberg

Serviceportal, room 35

Degree seekers:

Application, admission, matriculation, leave of absence, exmatriculation etc.

Monday-Thursday: 10am-4pm

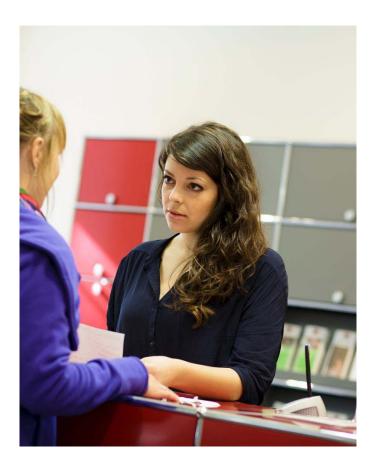
Friday: 10am-2pm

International students / English-speaking service

Monday-Thursday: 10am-12pm Tuesday, Thursday: 2pm-4pm

Phone: +49 (0) 6221 / 54-5454

E-Mail: <u>studium@uni-heidelberg.de</u>



Serviceportal (Advisory Service)



Dezernat Internationale Beziehungen

Seminarstraße 2 69117 Heidelberg

Serviceportal, room 33

Degree seekers:

Advisory service for questions on your studies and stay in Heidelberg

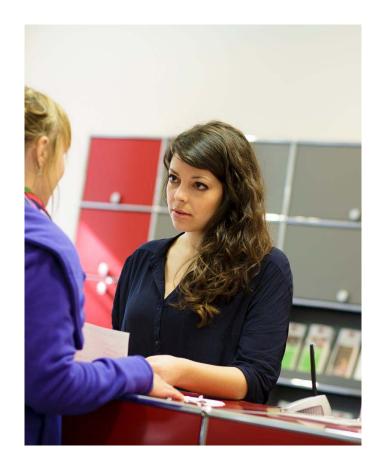
Monday-Thursday: 10am-4pm

Friday: 10am-2pm

Ticket sale for excursions program \

special time slots

Accommodations service





Information and advisory service

Support services

Semester program, workshops and tutorials

https://www.uni-heidelberg.de/en/study/advisoryservices/service-and-events-of-the-internationalrelations-office



Advisory service for international <u>degree seekers</u>



Ina Buchholz-Chebbi – General Advisory Service *Carolinum*, Seminarstraße 2, room 32

E-Mail: ina.buchholz@zuv.uni-heidelberg.de, phone: 06221 54-12722

Anna Kloppenburg – General Advisory Service *Carolinum*, Seminarstraße 2, room 30

E-Mail: kloppenburg@zuv.uni-heidelberg.de, Phone: 06221 54-12723



Ulrike Riedling – General Advisory Service Carolinum, Seminarstraße 2, room 30

E-Mail: riedling@zuv.uni-heidelberg.de, Phone: 06221 54-12720

Andrea Kumler – visa regulations, cerfiticates for "Ausländerbehörde", health insurance *Carolinum*, Seminarstraße 2, room 32

E-Mail: andrea.kumler@zuv.uni-heidelberg.de, Phone: 06221 54-12724

Advisory service for <u>exchange students</u>



Department for exchange programs, international cooperations

Am Fischmarkt 2, 69117 Heidelberg

Overview in your folder /

https://www.uni-heidelberg.de/en/study/international-studies/exchange-coordinators

ERASMUS coordinator: Alexandra Braye

Phone: 06221 / 5412731, E-Mail: erasmus-koordinierung@zuv.uni-heidelberg.de

ERASMUS Incoming Service

E-Mail: incoming-erasmus@zuv.uni-heidelberg.de

Coordinators for bilateral programs (cf. info sheet)

Information for students of Heidelberg University who wish to do an exchange abroad: Phone: 06221 / 5412761, E-Mail: auslandsstudium@zuv.uni-heidelberg.de

https://www.uni-heidelberg.de/en/study/international-studies/study-abroad/infocenter-for-study-and-internship-abroad





...for new international students



Das Buddy-Programm for international students

Students of Heidelberg University support international freshers.





- Orientation on campus and in town
- Events, meetings, ...

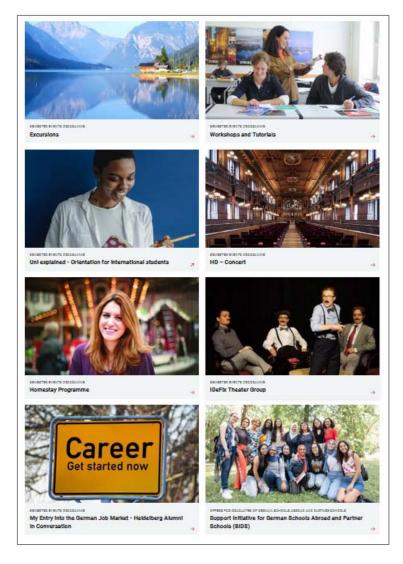
https://www.uni-heidelberg.de/en/study/advisory-services/buddy-programme-for-international-students

...for international students



https://www.uniheidelberg.de/en/study/advisoryservices/service-and-events-ofthe-international-relations-office





Workshops and tutorials





Some only in German, many also in English:

https://www.uniheidelberg.de/en/study/advisoryservices/service-and-events-of-theinternational-relations-office/workshopsand-tutorials



(also video tutorials)



Language tandems / learning German

Language tandem program - Conversation with native speakers

Service of the Institute for German as a Foreign Language (IDF)

Registration for winter semester open now

ECTS possible

https://www.idf.uni-heidelberg.de/institut/tandemprogramm.html



IDeFix

Drama Group of the Institute for German as a Foreign Language (IDF) and the International Relations Office https://www.idefixtheater.de/



German courses at the ISZ

https://www.isz.uni-heidelberg.de/en/sbk

- Q COURSES EXAMINATIONS ABOUT US





Ell Cours

COURSES FOR STUDENTS

SEMESTER COURSES FOR EXCHANGE AND MASTER'S DEGREE STUDENTS

WHO CAN JOIN THE COURSES?

Our Semester Courses are offered to international

- exchange students on the ERASMUS and 4EU+ programmes at Heidelberg University
- exchange students on bilateral programmes at Heidelberg University
- master's degree students at Heidelberg University.



If you are a doctoral student or an alumnus, please register for the course programme specifically designed for you:



Homestay program – *Gastfamilienprogramm*

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SEMESTER EVENTS PROGRAM

HOMESTAY PROGRAMME

The Heidelberg University International Relations Office wants to give international students the opportunity to find out more about German Christmas and New Year's traditions. International students will be able to spend the holidays with a German host family, experiencing first-hand how these holidays are celebrated in Germany.

Whether for a festive meal, a pleasant afternoon enjoying Christmas cookies, or an invitation for the entire holiday week, the time that international students share with their hosts is a culturally-enriching experience for everyone.



OMESTAY PROGRAM

Who Can Become Hosts?

Hosts are not limited just to traditional family units: singles, couples, single-parent families, and/or groups of flatmates living in Heidelberg or the surrounding area - from students to senior citizens - can serve as hosts. All that is required is a sense of curiosity, openness, and a willingness to include the guest in family life for the duration of the visit.

HOMESTAY PROGRAM

Who Are the Guests?

The programme is aimed at international students enrolled at Heidelberg University who are eager to meet new people and learn more about - and experience - German culture.

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Studierendenrat – Referat für internationale Studierende





Studierendenwerk Heidelberg: Services for (international) students

https://www.stw.uni-heidelberg.de/en/node/4



Our services f	or your studies	
Student Living	BaföG & Student Finance	Advice & Service
Students with children	Culture & Events	International
	Student Living	



Studierendenwerk Heidelberg

Your first contact points for questions!

Private Rooms and Flats
Advice for Student Halls Applicants
Job Offers
Issue and Redemption of CampusCards
Public Transport Ticket

Kristian Willenbacher

Internationales

ServiceCenter am Universitätsplatz, Grabengasse 12, 69117 Heidelberg

Tel.: 06221 54-2600 Fax: 06221 54-3646

E-Mail: internationales@stw.uni-

heidelberg.de

ServiceCenter

Grabengasse 12 (Universitätsplatz) 69117 Heidelberg

Opening Hours

Monday - Thursday: 9.00 - 17.00 Friday: 9.00 - 15.00

Contact

Tel: 06221 54-5400

E-Mail: info@stw.uni-heidelberg.de

InfoCafé International (ICI)

Im Neuenheimer Feld 304 (Zentralmensa) 69120 Heidelberg

Opening Hours

Monday - Thursday: 10.00 - 17.00 Friday: 10.00 - 15.00

Contact

Tel: 06221 54-5400

E-Mail: info@stw.uni-heidelberg.de





University Computer Center / Universitätsrechenzentrum (URZ)



All set for your studies

The services of the Computing Centre will support you throughout your studieswhether you are using the Wi-Fi on campus, reading an email from an instructor, attending an online lecture or printing out your thesis. Here you will find an overview of the most important IT Services available to assist you in your studies.

If you have any IT-related questions or problems, you can contact the IT Service by phone, by email, by video call or in person at two IT Service Points.

More information about IT Service →



PRESENTATION: INTRODUCTION TO THE MOST IMPORTANT IT SERVICES FOR STUDENTS

Uni-ID, eduroam, heiCO, heiBOX, Moodle and much more - the University Computing Centre (URZ) offers a wide range of IT services for students. Many of these services are essential for succeeding in your studies and make everyday student life easier in many different ways. In this online tutorial, we will introduce the most important IT services for students, and you will also learn more about the contact points and support services offered by the URZ.

Wednesday, 10.04.2024, 9:30
a.m. (English)

Wednesday, 10.04.2024, 10:00
a.m. (German)







Zentrale Studienberatung / student counselling

heiSKILLS: study skills, Career Service

Special services for students with kids

Contact person for students with a disability or a chronical illness

UNIFY



https://www.uni-heidelberg.de/en/study/advisory-services





heiSKILLS - Career Service

Careermatch: find jobs and internships

Courses and events

Job fairs

Counselling and mentoring



https://www.heiskills.uni-heidelberg.de/en/about-us/career-service





New project: FIT

DO YOU WANT TO STRENGTHEN YOUR CAREER PROSPECTS?

Learn more about the German job market

Get individual consultation and coaching offers

Take part in job fairs, courses and more

NEW IN 12/2024: "FRAME YOUR INTERNSHIP" — COURSE FOR INTERNATIONALS

Free preparation course to find the right internship for you Entering the German job market: Clarify legal questions
Plan and organize your application process professionally





Student Network COMMUNITY



<u>Campus-eigenes Online-Tool auf Moodle:</u> <u>Mitmachen und unterstützen, netzwerken,</u> <u>informieren, treffen – you!</u>

Das bietet COMMUNITY:

- Connect with other students
- Find / start study groups
- Exchange study materials
- Spend time together

Log on with your Moodle account:

www.uni-heidelberg.de/community-auf-moodle





Heidelberg Alumni International (HAI)

Internship program

- Internships from alumni for students
- in Germany and abroad



HAI Mentoring

(Inter)national network

http://www.alumni.uni-heidelberg.de

