



UNIVERSITÄT
HEIDELBERG
ZUKUNFT
SEIT 1386

Services for international students

Winter semester 2024/25

International Relations Office – Orientation Days, October 2024

***Serviceportal* (Student Administration)**



**UNIVERSITÄT
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ZUKUNFT
SEIT 1386

Dezernat Studium und Lehre

Seminarstraße 2
69117 Heidelberg

Serviceportal, room 35

Degree seekers:

Application, admission, matriculation, leave of absence, exmatriculation etc.

Monday-Thursday: 10am-4pm

Friday: 10am-2pm

International students / English-speaking service

Monday-Thursday: 10am-12pm

Tuesday, Thursday: 2pm-4pm

Phone: +49 (0) 6221 / 54-5454

E-Mail: studium@uni-heidelberg.de



Serviceportal (Advisory Service)



UNIVERSITÄT
HEIDELBERG
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SEIT 1386

Dezernat Internationale Beziehungen

Seminarstraße 2
69117 Heidelberg

Serviceportal, room 33

Degree seekers:

Advisory service for questions on your studies
and stay in Heidelberg

Monday-Thursday: 10am-4pm

Friday: 10am-2pm

Ticket sale for excursions program \

special time slots

Accommodations service /



Services of the International Relations Office



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Information and advisory service

Support services

Semester program, workshops and tutorials

<https://www.uni-heidelberg.de/en/study/advisory-services/service-and-events-of-the-international-relations-office>



Services of the International Relations Office

Advisory service for international degree seekers



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Ina Buchholz-Chebbi – General Advisory Service
Carolinum, Seminarstraße 2, room 32

E-Mail: ina.buchholz@zuv.uni-heidelberg.de, **phone:** 06221 54-12722

Anna Kloppenburg – General Advisory Service
Carolinum, Seminarstraße 2, room 30

E-Mail: kloppenburg@zuv.uni-heidelberg.de, **Phone:** 06221 54-12723



Ulrike Riedling – General Advisory Service
Carolinum, Seminarstraße 2, room 30

E-Mail: riedling@zuv.uni-heidelberg.de, **Phone:** 06221 54-12720

Andrea Kumler – visa regulations, certificates for “Ausländerbehörde“, health insurance
Carolinum, Seminarstraße 2, room 32

E-Mail: andrea.kumler@zuv.uni-heidelberg.de, **Phone:** 06221 54-12724

Services of the International Relations Office

Advisory service for exchange students



UNIVERSITÄT
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Department for exchange programs, international cooperations

Am Fischmarkt 2, 69117 Heidelberg

Overview in your folder /

<https://www.uni-heidelberg.de/en/study/international-studies/exchange-coordinators>

ERASMUS coordinator: Alexandra Braye

Phone: 06221 / 5412731, E-Mail: erasmus-koordinierung@zuv.uni-heidelberg.de

ERASMUS Incoming Service

E-Mail: incoming-erasmus@zuv.uni-heidelberg.de

Coordinators for bilateral programs (cf. info sheet)

Information for students of Heidelberg University who wish to do an exchange abroad:

Phone: 06221 / 5412761, E-Mail: auslandsstudium@zuv.uni-heidelberg.de

<https://www.uni-heidelberg.de/en/study/international-studies/study-abroad/infocenter-for-study-and-internship-abroad>



Services of the International Relations Office

...for new international students



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Das Buddy-Programm for international students

Students of Heidelberg University support international freshers.



- Support upon arrival and in finding accommodation
- Orientation on campus and in town
- Events, meetings, ...

<https://www.uni-heidelberg.de/en/study/advisory-services/buddy-programme-for-international-students>

Services of the International Relations Office









...for international students



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<https://www.uni-heidelberg.de/en/study/advisory-services/service-and-events-of-the-international-relations-office>



 <p>Excursions</p>	 <p>Workshops and Tutorials</p>
 <p>Uni explained - Orientation for International students</p>	 <p>HD - Concert</p>
 <p>Homestay Programme</p>	 <p>IDeFb Theater Group</p>
 <p>My Entry Into the German Job Market - Heidelberg Alumni In Conversation</p>	 <p>Support Initiative for German Schools Abroad and Partner Schools (BIBS)</p>

Services of the International Relations Office

Workshops and tutorials



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Some only in German, many also in English:

<https://www.uni-heidelberg.de/en/study/advisory-services/service-and-events-of-the-international-relations-office/workshops-and-tutorials>



(also video tutorials)

Other services for international students at the university



UNIVERSITÄT
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Language tandems / learning German

Language tandem program - Conversation with native speakers

Service of the Institute for German as a Foreign Language (IDF)

Registration for winter semester open now

ECTS possible

<https://www.idf.uni-heidelberg.de/institut/tandemprogramm.html>



IDeFix

Drama Group of the Institute for German as a Foreign Language (IDF) and the International Relations Office

<https://www.idefixtheater.de/>

Other services for international students at the university



UNIVERSITÄT
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German courses at the ISZ

<https://www.isz.uni-heidelberg.de/en/sbk>

☰ 🔍 COURSES EXAMINATIONS ABOUT US



INTERNATIONAL
STUDY CENTRE



UNIVERSITÄT
HEIDELBERG
ZUKUNFT
SEIT 1386

🏠 > Courses

COURSES FOR STUDENTS

SEMESTER COURSES FOR EXCHANGE AND MASTER'S DEGREE STUDENTS

WHO CAN JOIN THE COURSES?

Our Semester Courses are offered to international

- exchange students on the ERASMUS and 4EU+ programmes at Heidelberg University
- exchange students on bilateral programmes at Heidelberg University
- master's degree students at Heidelberg University.



If you are a **doctoral student** or an **alumnus**, please register for the course programme specifically designed for you:

Other services for international students at the university

Homestay program – *Gastfamilienprogramm*



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UNIVERSITY RESEARCH STUDY TRANSFER



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Services for International Students
Service & Advice
Study

SEMESTER EVENTS PROGRAM

HOMESTAY PROGRAMME

The Heidelberg University International Relations Office wants to give international students the opportunity to find out more about German Christmas and New Year's traditions. International students will be able to spend the holidays with a German host family, experiencing first-hand how these holidays are celebrated in Germany.

Whether for a festive meal, a pleasant afternoon enjoying Christmas cookies, or an invitation for the entire holiday week, the time that international students share with their hosts is a culturally-enriching experience for everyone.



HOMESTAY PROGRAM

Who Can Become Hosts?

Hosts are not limited just to traditional family units: singles, couples, single-parent families, and/or groups of flatmates living in Heidelberg or the surrounding area - from students to senior citizens - can serve as hosts. All that is required is a sense of curiosity, openness, and a willingness to include the guest in family life for the duration of the visit.



HOMESTAY PROGRAM

Who Are the Guests?

The programme is aimed at international students enrolled at Heidelberg University who are eager to meet new people and learn more about - and experience - German culture.



Other services for international students at the university

Studierendenrat – Referat für internationale Studierende



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VS-Strukturen	>
Studierendenrat (StuRa)	>
Referatekonferenz (RefKonf)	>
Referate	>
Finanzen	
Gesundheit	
Interessensgruppe Körperliche Beeinträchtigung	
Interessensgruppe Chronische Erkrankungen	
Interessensgruppe Psychische Gesundheit	
Interessensgruppe Sehbeeinträchtigung / Blindheit	

Referat für internationale Studierende

Dieses Referat kümmert sich um internationale Studierende und alle Themenbereiche, die die...
 Ein aktuelles Thema sind die Studiengebühren für internationale Studierende aus Nicht-EU-Ländern. Zu diesen Studiengebühren gibt es von dem Dezernat Internationale Beziehungen eine Befreiung, die rechtzeitig beantragt werden muss (bis 15. Juli für Bewerbungen zum Wintersemester, bis 15. Januar für Bewerbungen zum Sommersemester). Mehr Infos dazu [hier](#).

Diesbezüglich (oder bei sonstigen Fragen rund um das Studium für internationale Studierende in Heidelberg) kannst du dich gerne an uns wenden.

Sprechstunde: Schreib einfach an internationales@stura.uni-heidelberg.de und wir machen einen Termin aus – oder nimm an unserer **Videokonferenz (International Students Talk)** teil, **jedem zweiten Sonntag** ab...



Other services for international students at the university



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Studierendenwerk Heidelberg:
Services for (international) students

<https://www.stw.uni-heidelberg.de/en/node/4>



Our services for your studies

Eat & drink	Student Living	Bafög & Student Finance	Advice & Service
Psycho-social counseling for students (PCS)	Students with children	Culture & Events	International

Other services for international students at the university



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Studierendenwerk Heidelberg

Your first contact points for questions!

Private Rooms and Flats

Advice for Student Halls Applicants

Job Offers

Issue and Redemption of CampusCards

Public Transport Ticket

Kristian Willenbacher

Internationales

ServiceCenter am Universitätsplatz, Grabengasse 12, 69117 Heidelberg

Tel.: 06221 54-2600

Fax: 06221 54-3646

E-Mail: internationales@stw.uni-heidelberg.de

ServiceCenter

Grabengasse 12 (Universitätsplatz)
69117 Heidelberg

Opening Hours

Monday - Thursday: 9.00 - 17.00
Friday: 9.00 - 15.00

Contact

Tel: 06221 54-5400

E-Mail: info@stw.uni-heidelberg.de

InfoCafé International (ICI)

Im Neuenheimer Feld 304 (Zentralmensa)
69120 Heidelberg

Opening Hours

Monday - Thursday: 10.00 - 17.00
Friday: 10.00 - 15.00

Contact

Tel: 06221 54-5400

E-Mail: info@stw.uni-heidelberg.de



Other services and service institutions for all students



UNIVERSITÄT
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University Computer Center / *Universitätsrechenzentrum (URZ)*



UNIVERSITÄTS-
RECHENZENTRUM

SUPPORT

IT FOR STUDENTS

All set for your studies

The services of the Computing Centre will support you throughout your studies - whether you are using the Wi-Fi on campus, reading an email from an instructor, attending an online lecture or printing out your thesis. Here you will find an overview of the most important IT Services available to assist you in your studies.

If you have any IT-related questions or problems, you can contact the IT Service - by phone, by email, by video call or in person at two IT Service Points.

[More information about IT Service →](#)



PRESENTATION: INTRODUCTION TO THE MOST IMPORTANT IT SERVICES FOR STUDENTS

Uni-ID, eduroam, heiCO, heiBOX, Moodle and much more - the University Computing Centre (URZ) offers a wide range of IT services for students. Many of these services are essential for succeeding in your studies and make everyday student life easier in many different ways. In this online tutorial, we will introduce the most important IT services for students, and you will also learn more about the contact points and support services offered by the URZ.

Wednesday, 10.04.2024, 9:30
a.m. (English) [↗](#)

Wednesday, 10.04.2024, 10:00
a.m. (German) [↗](#)



Other services and service institutions for all students



UNIVERSITÄT
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Zentrale Studienberatung / student counselling

heiSKILLS: study skills, Career Service

Special services for students with kids

Contact person for students with a disability or a
chronical illness

UNIFY



<https://www.uni-heidelberg.de/en/study/advisory-services>



Other services and service institutions for all students



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heiSKILLS – Career Service

Careermatch: find jobs and internships

Courses and events

Job fairs

Counselling and mentoring



<https://www.heiskills.uni-heidelberg.de/en/about-us/career-service>



Other services and service institutions for international students



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New project: FIT

DO YOU WANT TO STRENGTHEN YOUR CAREER PROSPECTS?

Learn more about the German job market

Get individual consultation and coaching offers

Take part in job fairs, courses and more

NEW IN 12/2024: „FRAME YOUR INTERNSHIP“ – COURSE FOR INTERNATIONALS

Free preparation course to find the right internship for you

Entering the German job market: Clarify legal questions

Plan and organize your application process professionally



Other services and service institutions for all students



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Student Network COMMUNITY



Campus-eigenes **O**ne-Tool auf **M**oodle:
Mitmachen und **u**nterstützen, **n**etzwerken,
informieren, **t**reffen – **y**ou!

Das bietet COMMUNITY:

- Connect with other students
- Find / start study groups
- Exchange study materials
- Spend time together

Log on with your Moodle account:

[www.uni-heidelberg.de/
community-auf-moodle](http://www.uni-heidelberg.de/community-auf-moodle)



Other services and service institutions for all students



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Heidelberg Alumni International (HAI)

Internship program

- Internships from alumni for students
- in Germany and abroad

HAI HEIDELBERG ALUMNI
INTERNATIONAL

HAI Mentoring

(Inter)national network

<http://www.alumni.uni-heidelberg.de>

