

Changing the Current/ Home Address



UNIVERSITÄT
HEIDELBERG
ZUKUNFT
SEIT 1386

heiCO CAMPUSonline

heICO Student DE EN

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Support

Fig. 1

heiCO CAMPUSonline

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Current/Home Address / Student, heiCO Graz

Heidelberg University needs these address details to send you important information. Please make sure that your address details are complete and up to date.

Correspondence address (semester address)	Home address
c/o -	c/o -
Street and number Seminarstraße 998	Street and number Seminarstraße 998
Postal Code/City 69117 Heidelberg (Heidelberg, Stadt)	Postal Code/City 69117 Heidelberg (Heidelberg, Stadt)
Country/State Germany	Country/State Germany
federal state Baden-Württemberg	federal state Baden-Württemberg
Telephone number -	Telephone number -
Email address heico@heico.test	
Confirmed email address heico@heico.test	
Optional email address heico.student3@uni-heidelberg.de	

Edit address

Fig. 2

Edit address

Correspondence address (semester address)

c/o

Street and number Seminarstraße 998

Postal Code/City 69117 Heidelberg

Country/State Germany

federal state Baden-Württemberg

Telephone number

Email address heico@heico.test

Confirmed email address heico@heico.test

Optional email address heico.student3@uni-heidelberg.de

Home address

c/o

Street and number Seminarstraße 998

Postal Code/City 69117 Heidelberg

Country/State Germany

federal state Baden-Württemberg

Telephone number

Save and Close Cancel/Close

Fig. 3

1. After logging in to heiCO, click on the "Current/Home Address" application on your personal homepage (see fig. 1).

2. Click on "Edit address" in the new window (see fig. 2).

3. In the "Edit address" window you can edit your correspondence address and your home address as well as a telephone number and alternative e-mail address you wish to be contacted by.

Fields with a yellow border are mandatory and must be completed. All other further information is voluntary. Data in grey cannot be changed.

The menus "Country/State" and "Federal state" will be released as soon as the postcode is changed.

Confirm the changes by clicking on the "Save and close" buttons.

If you do not want to make the changes, you can close the window by clicking on the X at the top right or on the "Cancel/Close" button.