## **My Documents**





UNIVERSITÄT HEIDELBERG ZUKUNFT SEIT 1386



1. To download or print a certificate of study progress or certificate of enrolment, log in in to heiCO and click on "My Documents" on your personal start screen (see fig. 1).

Please note: The new certificates in heiCO are valid from now on. Although the certificates in LSF will still be available until April 2024, please use heiCO to generate the certificates from now on, as your data is only up to date in heiCO.



2. Click "Print" to generate a certificate of study progress. To generate a certificate of enrolment, please first select the desired semester and language from the drop-down menu (see fig. 2). Then click "Print".

Fig. 2



For students who were enrolled during the summer semester 2020, winter semester 2020/21, summer semester 2021, and winter semester 2021/2022, an individually extended standard period of study ap This individual standard pariod of study is based on the standard period of study extended by the abu-mentioned semesters (§23 Section 3a of the State Higher Education Act in conjunction with the Coron Royalations of the State of Bade-Nitemberg).

Studierendenadministration Automatically generated confirmation. Valid without signature. Additions and changes need explicit

Automatically ge confirmation.

Fig. 3

3. Figure 3 shows the certificate (here: certificate of enrolment) that was generated by heiCO.

Please note: This certificate is also valid for submission for Bafög or other offices and authorities that require a certificate of enrolment. The Student Administration does not offer any additional certificates for this purpose.