



## Status Report on Student Progress for the Local Immigration Office ("Studienstandsbescheinigung") – PhD students

A student residence permit must be renewed regularly. Consequently, after students have been in Germany for a certain period, the immigration authorities require a detailed report on how their studies are proceeding.

For the International Relations Office to take a position regarding the probable time of completion of doctoral studies we require both a statement by the doctoral student and also a short written statement of his/her doctoral supervisor on the following aspects:

- How far along is the doctoral thesis?
- Have there been reasons for delays in this regard?
- When is the completion of the thesis to be expected?
- When is the defence of the thesis / oral exam (viva) to be expected? (If such a statement can be given at this point.)

Please send the complete documents via email or come with the two completed documents below to the consultation hours of Ms Kumler / International Relations Office, room 29, Seminarstr. 2.

Office hours:

Tuesday 10 AM - 12 PM (in person - no registration necessary)

Wednesday 1:30 PM - 3:30 PM (online via heiCONF – registration necessary)

Thursday 1:30 PM - 3:30 PM (in person - no registration necessary)

<https://www.uni-heidelberg.de/institutions/administration/international/contacts.html#monzel>

<https://www.uni-heidelberg.de/en/study/management-studies/download-center/international-students-information-forms-and-fact-sheets>

**Status report of student's progress: Information provided by the doctoral student**

**Family name:** .....

**First name:** .....

**Matriculation No:** .....

**Current No of Semesters:** .....

**E-mail (in block letters):** .....

**Name of supervisor:** .....

**Month / Year of handing in the thesis officially at the Prüfungsamt":**.....

**Month / Year, when the Rigorosum / Disputation will take place:**.....

**Date, doctoral student's signature:** .....